

**BUTTE COUNTY
ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY (AVA)
ACTION MINUTES**

Date/Time Wednesday, October 28, 2015 1:30 pm

Location: Board of Supervisors' Chambers
 25 County Center Drive
 Oroville, CA 95965

1) Call to Order.

The meeting was called to order at 1:41 pm by Chair Rick Trent in the Board of Supervisors Chambers at 25 County Center Drive, Oroville, CA.

2) Roll Call - Chair Rick Trent (Paradise), Vice Chair Sang Kim (Butte), Raul Gonzales (Chico), Doug Arnold (Biggs), Ray Borges (Gridley) and Ron Belser (Oroville).

Note that Sang Kim was replaced by Casey Hatcher and Raul Gonzales was replaced by John Rollo.

Board members present:

Rick Trent – (Chair – Paradise)

Casey Hatcher (Butte)

John Rollo (Chico)

Doug Arnold (Biggs)

Ron Belser (Oroville)

Board members absent:

Ray Borges

Development Services staff present:

Pete Calarco – Assistant Director

Deborah DeBrunner – Administrative Analyst, Senior

Kim McMillan – Administrative Assistant, Senior

3) Elect Chair and Vice-Chair for FY15-16

A motion to elect Doug Arnold as Chair for FY15-16 was made by Rick Trent and seconded by John Rollo.

Vote

Ayes: Rick Trent, Casey Hatcher, John Rollo, Doug Arnold and Ron Belser

Noes: None

Absent: Ray Borges

Abstain: None

A motion to elect Ron Belser as Vice-Chair for FY15-16 was made by Doug Arnold and seconded by Casey Hatcher.

Vote

Ayes: Rick Trent, Casey Hatcher, John Rollo, Doug Arnold and Ron Belser

Noes: None

Absent: Ray Borges

Abstain: None

4) Adoption of April 29, 2015 minutes

A motion to approve the April 29, 2015 minutes was made by Doug Arnold and seconded by Ron Belser.

Vote

Ayes: Rick Trent, John Rollo, Doug Arnold and Ron Belser

Noes: None

Absent: Ray Borges

Abstain: Casey Hatcher

5) Effectiveness Report FY14-15:

Deborah DeBrunner presented the Effectiveness Report for FY14-15 to the committee. Casey Hatcher identified information was missing for 2 jurisdictions, Town of Paradise and Butte County. Revised copies of the Effectiveness Report, which will be signed by the Chair, will be provided to each committee member to take back to their jurisdictions for approval/signature.

A motion to accept the Effectiveness Report for FY14-15 was made by Rick Trent and seconded by Doug Arnold.

Vote

Ayes: Rick Trent, Casey Hatcher, John Rollo, Doug Arnold and Ron Belser

Noes: None

Absent: Ray Borges

Abstain: None

6) Annual Report FY14-15

Deborah DeBrunner presented the Annual Report for FY14-15 to the committee. A correction was made to the 1st quarter figures.

A motion to accept the Annual Report for FY14-15, with minor changes as indicated was made by Ron Belser and seconded by John Rollo.

Vote

Ayes: Rick Trent, Casey Hatcher, John Rollo, Doug Arnold and Ron Belser

Noes: None

Absent: Ray Borges

Abstain: None

7) Audit Status FY14-15

Deborah DeBrunner reported to the committee the status of the FY14-15 audit. The service manual indicates that either the Auditor/Controller of the jurisdiction or an outside agency are able to conduct the audit. Due to resources, the audit has not yet been completed.

8) Submittal of late reports

Deborah DeBrunner advised the committee that there have been difficulties receiving timely submittal of AVA tow numbers. Reports are due at the end of the month following the previous quarter.

9) AVA Board members wishing to address items not listed on the agenda. (The AVA Service Authority is prohibited by State law from taking action on any item presented if it is not listed on the agenda.)

None

10) Member of the public wishing to address the AVA Board on items not listed on the agenda. (Presentation will be limited to five minutes. Please note that pursuant to California state law, the AVA is prohibited from taking action on any item not listed on the agenda.)

Gary Layman, Chief Building Official, City of Oroville, addressed the committee and wanted to recognize Deborah DeBrunner on her work. He questioned the amount that would be distributed to the jurisdiction for 3rd and 4th quarter disbursements.

Gina Willem, Finance Director, Town of Paradise, addressed the committee with questions regarding the use of funds that are being disbursed to Town of Paradise. Deborah DeBrunner will try to find a resource to answer Gina's question.

11) Adjournment

A motion to adjourn was made by Chair Arnold and seconded by Rick Trent.

Vote

Ayes: Rick Trent, Casey Hatcher, John Rollo, Doug Arnold and Ron Belser

Noes: None

Absent: Ray Borges

Abstain: None

The meeting was adjourned at 2:16 pm.

(Authority Members - please confirm whether or not you will be attending this meeting)