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August 28, 2020

The Honorable Judge Michael R. Deems
Butte County Superior Court
1 Court Street
Oroville, CA 95965

Dear Honorable Judge Deems:

The Oroville Union High School District (OUHSD) was the subject of a review by the Butte County Grand Jury during the 2019-2020 school year. OUHSD personnel spent many hours conducting interviews with Grand Jury members and responding to information requests.

OUHSD takes great pride in being an active participant in the Oroville community. We use the following Core Beliefs, Vision and Mission Statements as our guiding principles in providing excellent learning opportunities for all students.

Core Beliefs

We believe:

- Every student can learn and learns at their own pace.
- Active engagement of students by caring adults is key to helping students achieve.
- Every student should have access to services and supports to enhance their learning experience.
- Every student should be exposed to college and/or career opportunities.
- Every student should learn the skills necessary to succeed in post-secondary education or in a career path.
- Every member of the learning community deserves to be part of a safe, caring and nurturing learning environment and should be treated with respect, dignity and worth.

Vision Statement

OUHSD will provide a variety of quality educational experiences for students of all learning styles, in a safe and nurturing environment to prepare them to be critical thinkers and consumers in the 21st century in a fiscally responsible manner. Learning communities will provide programs and experiences that promote academic achievement and personal and social growth of every student.



We expect:

- All students to graduate.
- Strategic establishment of positive relationships with all students in the class.
- Teachers to engage students in the active learning process, which includes participation, discussion, writing, hands-on activities and experiential learning opportunities.
- Teaching, modeling and reinforcement of prosocial classroom skills (following directions the first time, actively listening, waiting patiently, sharing with others, etc.).
- Classroom behavioral expectations to be posted, taught, reviewed and known by every student.
- Students and teachers to use technology to enhance the educational experience.
- Staff involvement and engagement in professional learning communities to support development in all curricular areas.
- Curriculum and instructional practices to be aligned with the Common Core State Standards and the Standards for the Teaching Profession.
- Our schools to actively pursue, encourage and welcome increased family and community involvement.

Mission Statement

Preparing students for the future today

Findings and District Responses

F1. The lack of maintenance documentation at Harrison Stadium for the athletic field creates a lack of accountability.

OUHSD is proud to have a facility like Harrison Stadium for students and the community to use. In March 2017, outside turf consultant John Schedler inspected the playing surface. At that time, he concluded that the turf fibers were in remarkably good condition. The infill was replaced in 2017. The District has brought in independent consultants over the past few years to review the track and playing surfaces to ensure they are in very good condition for our student athletes and the community. The attached Groundskeeping Plan was given to the Grand Jury. It details the maintenance schedule at Harrison Stadium as well as all school sites.

F2. The water damage found at Harrison Stadium girls' bathroom, in the locker room, presents a health hazard.

The roof has been repaired. The painting will be done by December 2020.

F3. The water run-off from the Harrison Stadium football field drains into a culvert and out to the street gutter, carrying black Ecofill® beads to the river which creates an environmental concern.

We were alarmed to hear this finding. The drain remains closed except when there is a substantial amount of rainfall. A screen will be installed on the drain by September 30, 2020, so that infill pieces do not enter the drain when it is open.

F4. Security cameras which are not functioning at Harrison Stadium pose a potential safety and security risk.

The cameras at Harrison Stadium were repaired in February 2020. The challenge facing the District has been the lack of quality connectivity to the internet at that location. We are in the process of bringing a better internet signal into the facility. The work will be completed by December 2020. The camera system will be upgraded as funding becomes available.

F5. The Harrison Stadium security cameras would provide better security if they were networked for remote access for real-time viewing.

The challenge facing the District has been the lack of quality connectivity to the internet at that location. We are in the process of bringing a better internet signal into the facility. The work will be completed by December 2020. The camera system will be upgraded as funding becomes available.

F6. Improved maintenance at the LP practice field would reduce the risk of injuries.

The athletic fields and grounds have markedly improved over the past nine years. The fields have an automated watering system. Our grounds and maintenance staff have repaired several sprinkler issues in recent years and continue to monitor the fields for adequate irrigation. Our grounds staff groom the fields once per week and aeration takes place annually at a minimum. We have recently replaced fencing around the fields to prevent vehicles from driving onto them, which has caused damage. We will conduct soil testing to determine the soil health twice per year. We are determining whether the grass seed used and the fertilization schedule is appropriate for fields that are used year round.

F7. It would be financially beneficial for LP Athletics to re-establish the Booster Club.

Las Plumas High School recognizes that athletic programs can benefit from having an effective Booster's Club. A group of parents formed a Booster Club in 2016. The former Athletic Director and the parents who were elected as officers had personality conflicts and could not amicably work together. The Booster Club had a hard time getting a quorum at their meetings. The Board of Trustees voted to disband this club. The new Athletic Director is already working with parents to establish bylaws and to apply for non-profit status. The intention is to establish this group as soon as possible, while adhering to the law, as well as District policies and procedures.

F8. In the OHS weight room, the broken water fountain push bar creates a safety hazard.

This repair has been made.

F9. In the OHS weight room, the cracked, vinyl weight bench surface creates an unhealthy infection and virus control issue.

This repair has been made.

F10. OUHSD has responded to the current pandemic with efficiency by providing for students' educational needs.

OUHSD prides itself in providing excellent educational opportunities to the students of Oroville. The school closure in March 2020 due to the pandemic was unfortunate. Our staff made great efforts to provide students with quality instruction without much planning. Our goal is to make all of our schools great places for kids to learn.

Recommendations and District Responses

R1. OUHSD should document maintenance and retain records of Harrison Stadium athletic field and its equipment, including scheduled maintenance performed, and runtimes of equipment, by January 1, 2021.

The District worked tirelessly with the community to pass Bond Measure G in 2008 that provided \$12 million for the renovation of Harrison Stadium. We strive to be a good steward of the community's investment for the youth in our community. The Butte County Grand Jury Report alludes that maintenance on the field turf and all-weather track are not regularly addressed. This is false. Our maintenance crew performs work regularly during each season of sport (football, soccer and track and field). In 2017, we noticed that the Ecofill was not performing as promised by the manufacturer. We worked with the manufacturer to replace the fill. During the course of the repairs, an independent turf consultant inspected the field and stated that our staff had done an exceptional job in grooming and caring for the field. Furthermore, the consultant stated that the way we were maintaining the field extended the life of the artificial surface. The attached Groundskeeping Plan was given to the Grand Jury. It details the maintenance schedule at Harrison Stadium as well as all school sites.

R2. OUHSD should repair the water damage in the Harrison Stadium girls' restroom in the locker room by January 1, 2021.

This repair has been made.

R3. OUHSD should groom Harrison Stadium field as recommended by the manufacturer prior to sporting events and document it accordingly by January 1, 2021.

In March 2017, outside turf consultant John Schedler inspected the playing surface at Harrison Stadium. At that time, he concluded that the turf fibers were in remarkably good condition. The infill was replaced in 2017. The attached Groundskeeping Plan was given to the Grand Jury. It details the maintenance schedule at Harrison Stadium as well as all school sites.

R4. OUHSD should operate the Harrison Stadium field's cooling water system on a regular basis to maintain functionality and retain documentation, starting no later than October 1, 2020.

The cooling water system is only operated during hot weather months. The cooling system relies on a water pump located at Harrison Stadium. We try to conserve water and electricity in the cooler months.

R5. OUHSD should repair or replace the security camera system to provide real time capabilities at Harrison Stadium by January 1, 2021.

See F4 and F5.

R6. OUHSD should level and maintain LP's practice field by January 1, 2021.

See F6.

R7. LP should work to re-establish the Booster Club by September 1, 2021.

See F7.

R8. OUHSD should repair or replace the broken, water-fountain push-bar in the OHS weight room by September 1, 2020.

This repair has been made.

R9. OUHSD should replace the damaged weight bench in the OHS weight room by September 1, 2020.

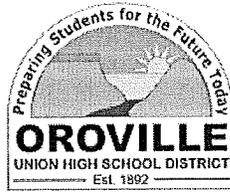
This repair has been made.

Please contact me at cwillenb@ouhsd.net or 538-2300, ext. 1107, if you have any questions.

Respectfully,



Dr. Corey Willenberg
Superintendent



OROVILLE UNION HIGH SCHOOL DISTRICT GROUNDSKEEPING RESPONSIBILITIES

The objective of the Oroville Union High School District is to maintain district grounds in an aesthetic manner at all times. The exterior of our campuses and buildings are the first line of sight for the community and it is our intention to always promote a positive image. The first impression is a lasting impression and by ensuring our schools and buildings look the best they can, will always leave a positive impression. The grounds keeping responsibilities are very important and will require dedication, pride and professionalism while performing such duties. The following will discuss weekly, monthly and annual duties necessary to ensure that district grounds are properly maintained at all times. If any schedule or assignment cannot be followed or if assistance is needed it is your responsibility to contact the maintenance supervisor to request assistance or advice. You will notice that there is a lot of information included in this document that will help you be a successful employee while employed at Oroville Union High School District. Use this information so that the district is properly maintained at all times and to also assist you with your professional growth.

All spraying throughout the district will require the use of proper postings at each site where the application is taking place. It will be the responsibility of the groundskeeper or a staff member who has received training to ensure that the proper posting is posted in a timely manner and in the proper locations and that Personal Protective Equipment (PPE) is utilized. All postings that have expired and remained posted per requirements are to be removed and given to the maintenance supervisor for placement in the pesticide application binder. All applications must allow a 24 hour notice in advance and must remain posted for a period of 72 hours after the application. The Integrated Pest Management (IPM) program has many guidelines that must be followed and only those who have attended such training are familiar with these guidelines. Currently in our district there are three staff members with this training and the maintenance supervisor, which is the IPM coordinator that is responsible for all applications and ensuring that proper procedures are followed. Pesticides are grouped into several different categories so therefore before you use any chemical or apply any application notify the maintenance supervisor of your intentions. It is the responsibility of any person who applies pesticides or chemicals to communicate with the maintenance supervisor prior to the use of pesticides, fertilizers, weed control or any chemical applications used within our district. This is a very complex program with many rules and regulations and it will take everybody's efforts to ensure we are being safe and responsible.

All sprinkler systems throughout the district should be programmed to run at specific times and scheduled according to mowing days. The district has an established a work order system for repairs and the system will assign all repairs to the appropriate personnel. Sprinkler systems will be turned on the first week of April and will remain programmed to run until the end of October. During the months of April and October adjustments may need to be made by adjusting the percentage of run time based on the weather. Never adjust run times but adjust by run percentage. Any sprinkler or valve issues that prevent grounds from being watered routinely will need to be corrected immediately. Also any grass areas that start to brown out will be corrected by repairing or the addition of sprinkler heads. The districts objective is to maintain our grounds at all times in an acceptable manner.

The maintenance supervisor will consistently monitor all areas throughout the district to ensure that we maintain our grounds to the best of our abilities. Areas that need attention will be addressed by the maintenance supervisor to the senior groundskeeper who will work with the team to develop a correction plan. Once any issue has been brought to your attention it is expected that it will be taken care of in a timely manner. It is the expectation that grass is routinely mowed, fence lines are trimmed and free of clutter, sidewalks are edged and bushes and trees trimmed regularly. A schedule has been devised and it is expected that this schedule be followed throughout the course of the year. It is the districts expectation that anything you see that needs to be corrected or repaired is done so in a timely manner and if you are unable to correct or repair the issue that you submit a work order immediately and notify the senior groundskeeper. You will notice that the schedule outlines many areas which you will need to follow. If we fail to follow this schedule it puts undue hardship on students, staff and co workers.

Clippings and brush will be removed immediately from the district by means of dumpsters or taking to the local landfill. Do not overfill dumpsters as others need to utilize these dumpsters also.

Keep track and baseball fields free of weeds and debris by dragging on a routine basis.

Check the work order system on a daily basis to identify areas that need immediate attention.

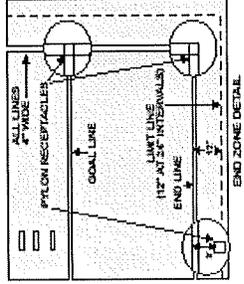
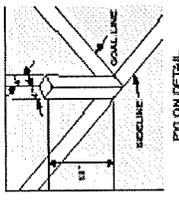
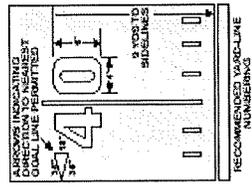
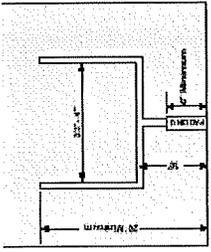
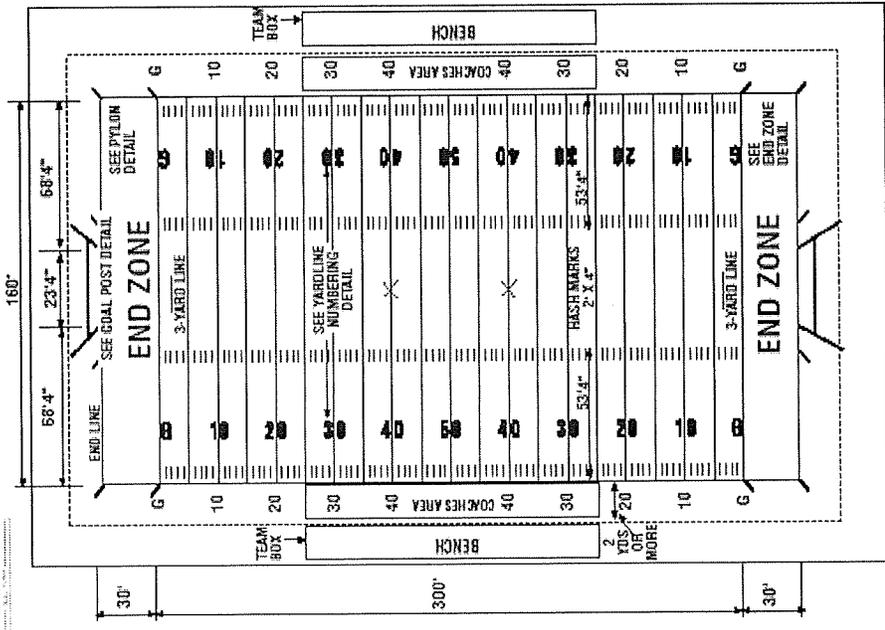
Athletic field preparation will be a joint effort project between the grounds keepers as needed. If additional help is needed contact the maintenance supervisor for directions.

Trees, bushes and flowers will always be maintained in a uniform manner.

Parking lots are to be kept free of leaves and debris and will need to be swept or blown when they are empty. Never blow around people or vehicles.

Defective sprinklers must be replaced as soon as possible. Always use the sprinkler heads established by the district and use the proper nozzle size which has been pre determined.

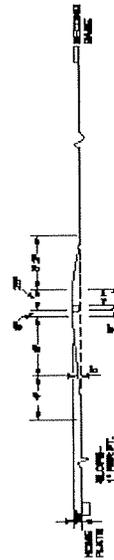
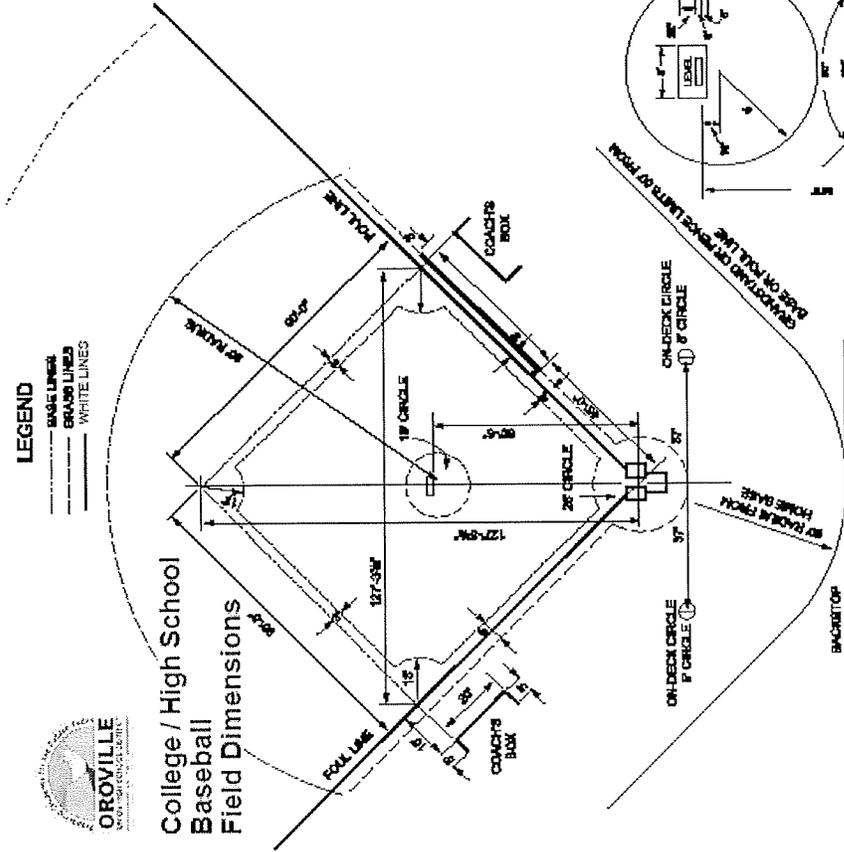
High School Football Field Dimensions



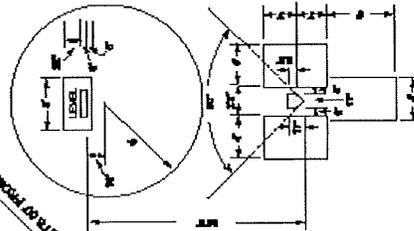


College / High School Baseball Field Dimensions

LEGEND
 --- BASE LINES
 --- GROSS LINES
 --- WHITE LINES



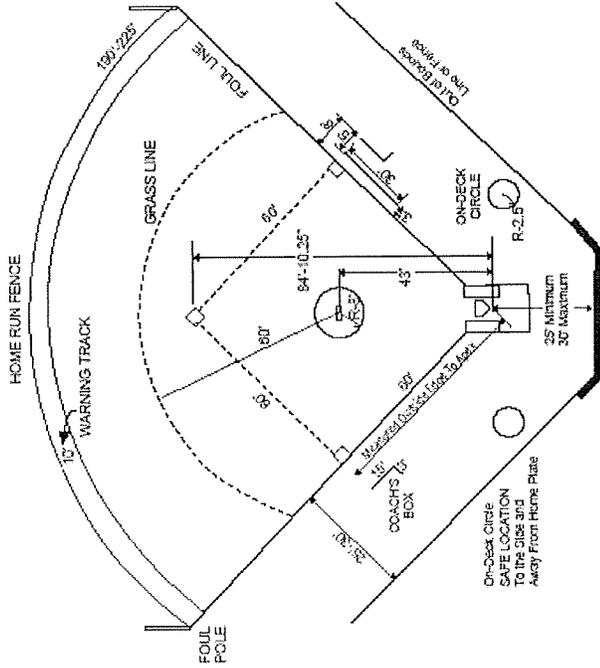
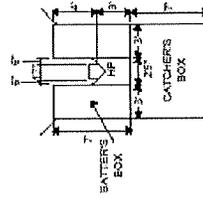
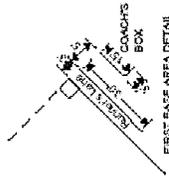
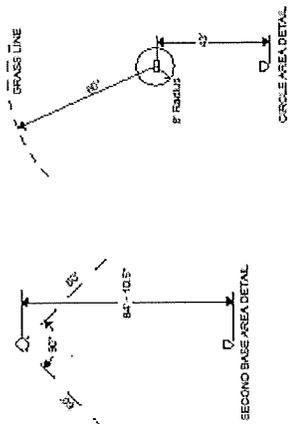
CROSS SECTION AT THE MOUND





Fast Pitch College / High School Softball Field Dimensions

*for high school fast pitch softball the distance between the pitchers mound and home plate is 40'.



Field Marking Lines Must Be Drawn

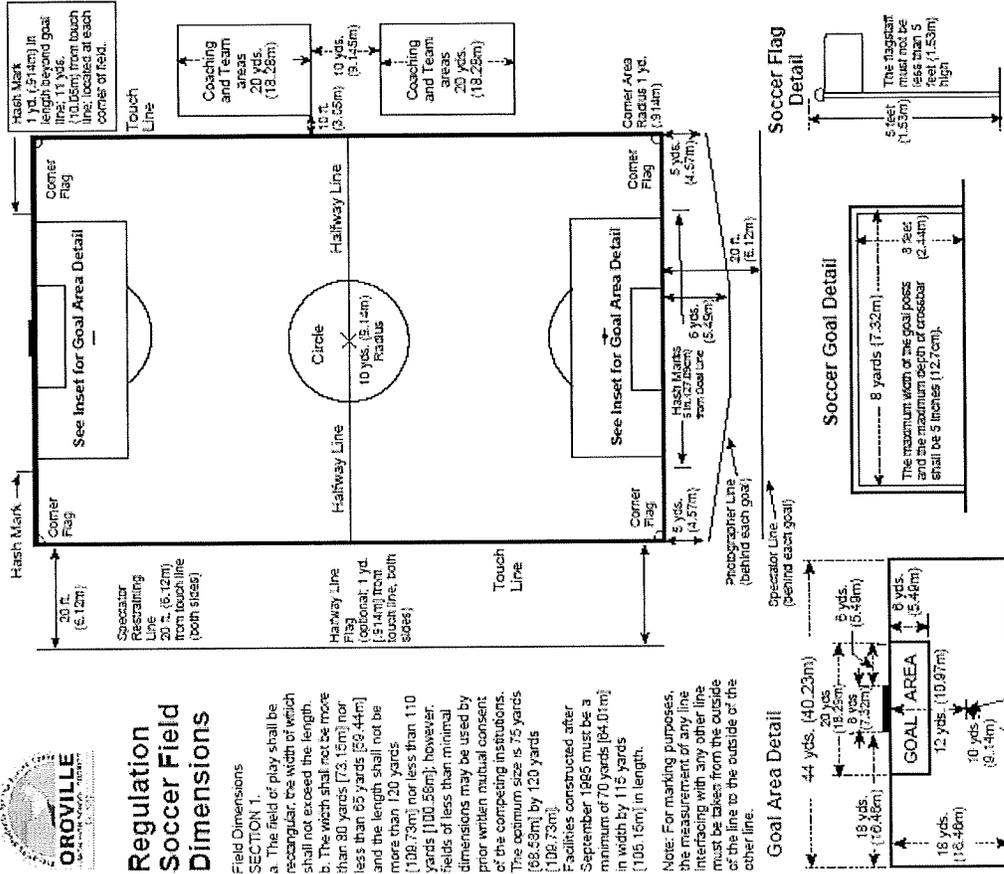


Regulation Soccer Field Dimensions

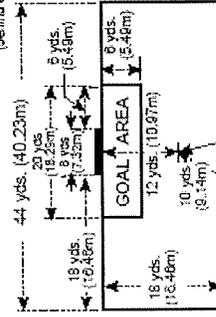
Field Dimensions

- SECTION 1.
- The field of play shall be rectangular, the width of which shall not exceed the length.
 - The width shall not be more than 80 yards [73.15m] nor less than 65 yards [59.44m] and the length shall not be more than 120 yards [109.73m] nor less than 110 yards [100.58m]; however, fields of less than minimal dimensions may be used by prior written mutual consent of the competing institutions. The minimum size is 75 yards [68.58m] by 120 yards [109.73m].
- Facilities constructed after September 1985 must be a minimum of 70 yards [64.01m] in width by 115 yards [105.15m] in length.

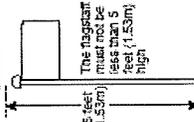
Note: For marking purposes, the measurement of any line intersecting with any other line must be taken from the outside of the line to the outside of the other line.



Goal Area Detail



Soccer Goal Detail

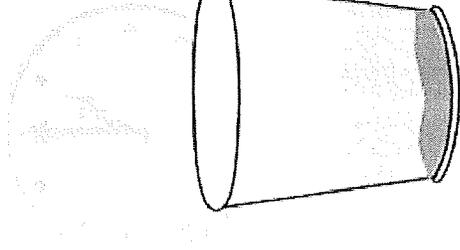


Penalty Area: 18 yds (16.46m) or Spot & Dia. (22.86m)

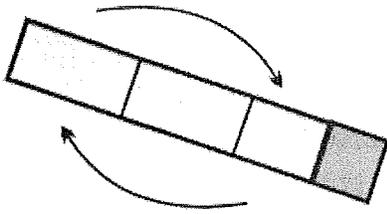
Nitrogen Testing Procedures

- The capped tube should be **shaken vigorously** for 2 minutes after the Nitrate WR CTA TesTab is added.
- Some tiny particles of the tablet may be visible once the tablet disintegrates. These particles will not totally dissolve and will not affect the test results.
- Wait 5 minutes for the color to develop. Compare the color of the solution to the color chart.
- Nitrogen is easily leached from the soil by rain and snow. Readings may be much lower than expected, particularly in sandy soils.

Extraction and pH Testing Procedures

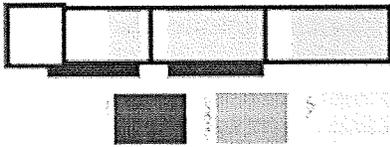


- Distilled water will give the most accurate test results. It has a neutral pH of 7.0. On the pH scale anything below 7.0 is acid and anything above 7.0 is alkaline or basic. If your tap water is acid or alkaline in nature, your test results may be affected.
- In Step 3, the nutrients Nitrate, Phosphate, and Potassium are "extracted" from the soil in an acid solution. The Floc Ex TesTabs® also contain a chemical reagent that allows the soil particles to settle to the bottom of the cup at a faster rate.
- Some soils with a high clay content will take longer to settle out of solution. The clear liquid above the soil is the solution used to test for Nitrogen, Phosphorus, and Potassium.
- The pH test also uses a distilled water extraction, but there is no acid material in the tablet that can affect the pH test result. Distilled water is recommended as tap water may have a pH of its own that would affect the test result.
- The Soil pH TesTab contains the same chemical reagent as the Floc Ex TesTab that allows the soil particles to settle to the bottom of the tube at a faster rate.
- Some tiny particles of the Soil pH TesTab may be visible once the tablet disintegrates. These particles will not totally dissolve and will not affect the test results.
- Follow all instructions for mixing and waiting times. Test results are calibrated to these times and variation will cause error in the results.
- The sample test result may develop a color that is in between two color values on the color chart. In this case, your result may be interpreted as mid range, for example low-medium or medium-high.
- Thoroughly rinse the tubes and caps after each use. Allow to air dry before storing.
- Store kit out of direct sunlight and in a dry place.
- Do not view the test results in direct sunlight.



Phosphorus Testing Procedures

- Only a $\frac{1}{4}$ teaspoon of the clear solution is required for this test, and it is diluted with distilled water once placed in the tube. If the solution is not diluted the blue color development would be too dark to read.
- The capped tube should be mixed until the tablet disintegrates. Invert the tube repeatedly allowing the air bubble to travel from one end of the tube to another. **Do not shake vigorously.**
- Some tiny particles of the tablet may be visible once the tablet disintegrates. These particles will not totally dissolve and will not affect the test results.



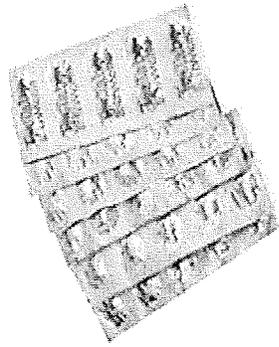
Potassium Testing Procedures

- The capped tube should be mixed until the tablet disintegrates. Invert the tube repeatedly allowing the air to travel from one end of the tube to another. **Do not shake vigorously.**
- Some tiny particles of the tablet may be visible once the tablet disintegrates. These particles will not totally dissolve and will not affect the test results.
- The chemical reagent in the potassium test produces cloudiness in the sample, based on how much potassium is present.
- By placing the reacted tube over the solid black squares the degree of cloudiness can be determined. Compare the "fuzziness" of the tube to the gray squares.
- Ignore any yellow or brown color that may be in the sample.



Preparing the Sample

- Use a clean trowel or knife to collect the sample, following the guidelines in the manual.
- Once the samples are collected and properly mixed, the sample should be air dried at room temperature.
- Do not attempt to dry samples in an oven or microwave.
- Remove and discard leaves, sticks, stones, etc.
- Crush any lumps to achieve a more uniform sample size using the back of a spoon.
- Samples can be sifted through a wire screen if desired.
- Properly dried and crushed samples allow for a more thorough "extraction" of the available nutrients.



Soil Master Safety

Read all instructions thoroughly before running the tests.

The TesTabs[®], either alone or reacted with a sample, are not a health hazard. However, the tablets should not be ingested.

- Use with adult supervision. Tablets contain chemicals. -Keep out of reach of children.
- Always use the test tube cap to close the tube. Never use your finger as this exposes your skin to the chemicals and you also may contaminate the sample.
- All reacted test samples can be poured down the drain with lots of running water. Dispose of treated soil samples in the trash.
- Wash hands thoroughly both before and after running the test procedures. Do not touch the soil with your hands unless necessary. Avoid fertilizer dust.
- Do not remove tablets from the foil strip until you are ready to use them.

CHEMICAL MIXTURES

Product Name:	Amount Used:	Tank Quantity:	Notes:
Weedar 64 (Broadleaf)	1 Quart	30 Gallon mix	
FG31 (Folier)	2 ½ Gallons	50 Gallon mix	
Fertilizer Mix 1	10 Gallons	50 Gallon mix	
Roundup	2 Quarts	30 Gallon mix	
Prowl (Pre emergent)	1 Gallon	30 Gallons H2O	
Alecto	50 Oz.	4 Gallons H2O	

1. Every 3 to 4 weeks

MONTHLY & ANNUAL SCHEDULE

Task	January	February	March	April	May	June	July	August	September	October	November	December
Aerator Soil		X				X				X		
Fertilize		X		X		X			X			
Over seed	X								X			
Pre emergence	X	X										
Post emergence					X		X					
Gopher Control	X		X		X		X		X		X	
Ground Squirrel Control	X		X		X		X		X			X
Soil Samples		X		X		X		X		X		X
Brush Harrison Field	X		X	X				X		X		X
Rake Harrison Field		X						X				
Wash track at Harrison			X									
Wash & Wax Equip.	X										X	X
Service Equip.	X	X									X	X
Sharpen blades					X						X	
Sharpen Chains					X						X	
Insecticides				X					X			

STORING EQUIPMENT FOR WINTER

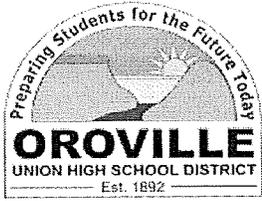
Mower, Tillers and other power equipment: Give your equipment a good cleaning by removing grass and other debris from decks and under decks. Spray under the deck with a silicone spray which will help reduce grass from sticking to the surface. Sharpen blades noting rotation and direction. Drain the oil and refill with new. Replace oil filter if present. After replacing oil run engine for a few minutes to distribute the new oil into the engine. Replace sparkplugs. Replace air filters. Check all fluid levels and belts. Fill the fuel tank with fuel and add a fuel stabilizer.

Sprayers: Add a mild detergent solution to the tank, replace top and shake to dissolve or loosen any residues. Spray out solution and drain the tank. Add a few drops of oil into the pump cylinder and work the plunger several times to coat the inner workings. Relabel the tank with the chemical that it is going to contain. Store completely dry. Nozzle tips and screens should be cleaned with a soft brush.

Garden Tools: Clean off dirt and debris, remove rust spots with steel wool or sandpaper, and then coat with WD-40. Rub linseed oil into wooden handles. Oil the moving parts on pruners and loppers. Check that all parts are still sturdy, replace handles that are broken or appear worn out. Sharpen the blades on shovels, pruners and other tools meant to cut.

Spreaders: Fertilizer residue is hard on moving parts. Clean all parts and apply a coat of silicone spray to the hopper and oil any moving parts. Store with the shutter wide open. Continue to keep the spreader clean if it is used to throw equally harsh deicing chemicals.

Chainsaws: Sharpen the blade and have plenty of spare chains available. Perform routine maintenance as suggested by manufacture.



OROVILLE UNION HIGH SCHOOL DISTRICT

Maintenance Department

Grounds Inspection Form

School or Location (block/campus/room):	
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Person/s completing Checklist:	Date:
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Fire Safety and Emergency Response	Action if required (✓ if no action)
Evacuation alarms are audible in all areas of the yard.	

Electrical	Action if required
Outside power points, lights and switches are in good working order.	

General	Action if required
All pathways/walkways are free of irregularities, obstacles or overhangs that can cause accidents.	
Trees have been inspected for safety. <i>(Where necessary sites can contact Facilities for expert advice.)</i>	
The yard is adequately drained (no water pools on walkways, lawn or hard play areas).	
Signs, speed bumps and fences are in place to control the use of vehicles.	
All lawn areas are free of pot holes and exposed sprinkler points.	
Fences and gates are in good condition.	
All ramps and steps have handrails in good condition where necessary.	
All portable buildings have skirting to prevent the accumulation of rubbish and prevent access where necessary.	
Grounds are free of old equipment, rubbish and unwanted materials.	

Insert Daily Mowing Schedule Here for all sites

Example is Day mowed and area mowed

DISTRICT OFFICE SPRINKLER TIMERS

Program	Zone	Location	Zone Run Time	Start Time	Days Off	Valve #	Valve Location	Timer Location	# of Heads	PSI
1	1					1				40
2	1					2				40
3	1					3				40
4	2					4				40
5	2					5				40

COMMUNITY DAY SCHOOL SPRINKLER TIMERS

Program	Zone	Location	Zone Run Time	Start Time	Days Off	Valve #	Valve Location	Timer Location	# of Heads	PSI
1	1					1				40
2	1					2				40
3	1					3				40
4	1					4				40
1	2					5				40
2	2					6				40

OROVILLE HIGH SCHOOL SPRINKLER TIMERS

Program	Zone	Location	Zone Run Time	Start Time	Days Off	Valve #	Valve Location	Timer Location	# of Heads	PSI
1	1					1				40
2	1					2				40
3	1					3				40
4	1					4				40
1	2					5				40
2	2					6				40
3	2					7				40

PROSPECT HIGH SCHOOL SPRINKLER TIMERS

Program	Zone	Location	Zone Run Time	Start Time	Days Off	Valve #	Valve Location	Timer Location	# of Heads	PSI
1	1					1				40
2	1					2				40
3	1					3				40
4	1					4				40
1	2					5				40
2	2					6				40
3	2					7				40

OROVILLE ADULT EDUCATION SPRINKLER TIMERS

Program	Zone	Location	Zone Run Time	Start Time	Days Off	Valve #	Valve Location	Timer Location	# of Heads	PSI
1	1					1				40
2	1					2				40
3	1					3				40
4	1					4				40
1	2					5				40
2	2					6				40
3	2					7				40