

Mission Statement

The members of the Sheriff's Office are committed to providing constitutional, ethical, and professional service to the residents of Butte County. These "Core Values" guide the members of the Sheriff's Office as they work to fulfill their mission.

The mission of the Sheriff's Office is to protect and serve the residents of Butte County by providing vigorous, ethical, efficient law enforcement, and increasing public awareness of personal safety and security measures. In addition, the Sheriff's Office provides humane custody and care for those incarcerated in the Butte County Jail.

In order to accomplish the mission, the Sheriff's Office encourages employee professionalism through improved communications and by providing continuous and productive training. The Sheriff's Office is committed to providing a secure and comfortable work environment in which employees are encouraged to take pride in their work and strive for excellence. The Sheriff's Office realizes the importance of individual commitment and recognizes outstanding employee performance.

Department Description

The Sheriff's Office serves all the residents of Butte County by providing a complex mix of public safety and public service functions. The Sheriff's Office provides around-the-clock first response law enforcement service to every region of the County. In addition to 24-hour policing, the department offers a full range of services as required by law such as coroner services, civil services, court security, and corrections. The Sheriff's Office consists of three distinct but interrelated divisions:

Operations Division – The Operations Division oversees the Sheriff's patrol, dispatch, investigative, and coroner functions.

Patrol: The Sheriff's Office deploys teams of deputy sheriffs throughout the County to investigate criminal activity and engage in preventative patrols. The deputies respond to approximately 70,800 calls for service per year.

Dispatch/Warrants: The Sheriff's Dispatch Center receives approximately 162,400 calls per year of which approximately 21,300 are 9-1-1 emergency calls. The Warrants Unit averages approximately 3,600 warrants per year with data entry into in-house, State, and/or national databases.

Investigations: The detectives in the Felony Investigations Unit are responsible for conducting follow-up investigations of serious and complex criminal activity. Detectives assigned to the Impact Team monitor gang activity and investigate crimes associated with, or involving, criminal street gangs and violent criminals throughout Butte County. The Special Enforcement Unit (SEU) and Butte Interagency Narcotics Task Force (BINTF) are responsible for numerous counterdrug investigations.

Coroner: The coroner function of the Sheriff's Office involves the investigation of sudden and unexpected deaths in order to determine the circumstance, cause, and manner of those deaths. The coroner's office investigates approximately 725 coroner cases per year.

Other teams and units overseen by the Operations Division include the Designated Area Deputy (DAD) program, the Special Weapons and Tactics Team (SWAT), the Crisis

Negotiation Team (CNT), the Bomb Squad, the K-9 Program, the Marine Enforcement Unit, the Air Operations Unit, the Community Relations Unit, the School Resource Deputy program, Search and Rescue, the Sheriff's Team of Active Residents in Service (STARS), and a number of other volunteer programs.

Corrections Division – The Corrections Division oversees operation of the 614-bed Butte County Jail and a number of community corrections programs. With an average daily population of 558 inmates, and annual bookings in excess of 13,000, the Butte County Jail is the largest county correctional facility north of Sacramento. Corrections Division staff supervise and care for inmates within the Jail by providing for their safety, security, and basic needs. The Corrections Division includes a number of specialized working groups and units. These include inmate support services (e.g. life-skills and healthy relationships classes, chaplains, as well as drug and alcohol abuse counselors), the Jail Medical Unit, the Gang Unit, the Classification Unit, the Inmate Transportation and Extradition Unit, the Alternative Custody Supervision (ACS) program with its Day Reporting Center (DRC), the Pre-Trial Release Unit, and food preparation and laundry services.

The Sheriff's Office continues to work diligently to meet the challenges imposed by 2011's AB 109 and 2014's "Safe Neighborhoods and Schools Act," more familiarly known as "Prop 47," by managing the inmate population in a manner that seeks to mitigate impacts on public safety. To that end, the Sheriff's Office continues operating innovative programs such as Alternative Custody Supervision/Day Reporting Center, the enhanced Pre-Trial Release Unit and the Sheriff's Work Alternative Program (SWAP), which averages approximately 150 inmate participants and provides over 20,000 man hours of service in the community each year.

Services Division – The Services Division provides direct and indirect support services and staff to the Operations and the Corrections Divisions by administering the Training, Backgrounds and Internal Affairs Unit, the Administrative Support Unit, the Business Affairs Unit, and the Property and Evidence Unit. In addition, the division includes the Civil, Records, and Court Security Units.

Civil Unit – Manages court orders and handles processes such as restraining orders, evictions, wage garnishments, bank levies, summons, claims, real and personal property levies and sales, writs of possession, keepers for business levies, and court ordered seizures. The Civil Unit processes approximately 2,700 services each year, including over 500 levies and 900 evictions. The Butte County Sheriff's Civil Unit processes, serves, and enforces court orders from all over California and the United States. Additionally, in 2020, the Civil Unit will resume conducting delinquent property tax evaluations at the request of the Treasurer-Tax Collector's Office – currently estimated at over 100 properties.

Records Unit – Maintains all of the crime and incident reports generated by the Operations and Corrections Divisions. On average, the unit processes approximately 10,000 reports each year. The unit also processes all citizen concealed weapons (CCW) permit applications and maintains records pertaining to permit holders. On average, the unit processes approximately 2,500 CCW applications per year. Additionally, the unit issues all other permits and licenses for Sheriff's services, prepares and monitors alarm permits and billing, and provides fingerprinting services to the community at large. The Records Unit completes monthly criminal statistical reports and submits them to the State of California

and is responsible for maintaining the files for approximately 600 sex offender registrants as well as making updates into the California Sex/Arson Registration system (CSAR).

Court Security Unit – Provides security to all Superior Courthouses within Butte County. Court security includes courthouse entrance weapons screening of all persons entering the court building, custody of inmates awaiting court hearings, and safety of all persons within the court building including judicial officers, court employees, and members of the public.

Key Issues and Challenges

Over the course of the past three years nearly every resource at the disposal of the Sheriff's Office was needed to respond to the Oroville Dam Spillway incident, the Wall Fire, and the Camp Fire. In addition, substantial resources were needed for the Ponderosa, Wind Complex, Cherokee, and Honey fires. Those incidents demonstrated that the Sheriff's Office must be prepared to deal with significant threats to public safety that are beyond the traditional threats of crime and day-to-day emergency situations. Any reduction in current operational capacity would significantly impact the Sheriff's ability to respond to the kinds of public safety threats our community has faced in recent years.

The Sheriff's Office continues to have difficulty filling certain critical positions within the department. Many key staff members are reaching retirement age and many existing staff members are opting to resign from their positions and move out of the area. Given the housing shortage our community is facing as a result of the Camp Fire, the Sheriff is concerned that the difficulties recruiting qualified applicants will be exacerbated, as it is hard to attract qualified candidates to the area when affordable housing is in such short supply.

In addition, the Sheriff's Office is continuing its efforts to build the much-needed Morgue/Evidence Storage facility and complete the Jail Expansion project. Due to anticipated increases in labor and materials costs it was necessary to change the project delivery method and hire new design professionals to complete building plans for both projects. The Sheriff's Office is exploring ways to mitigate impacts of increased costs, but the path forward is uncertain.

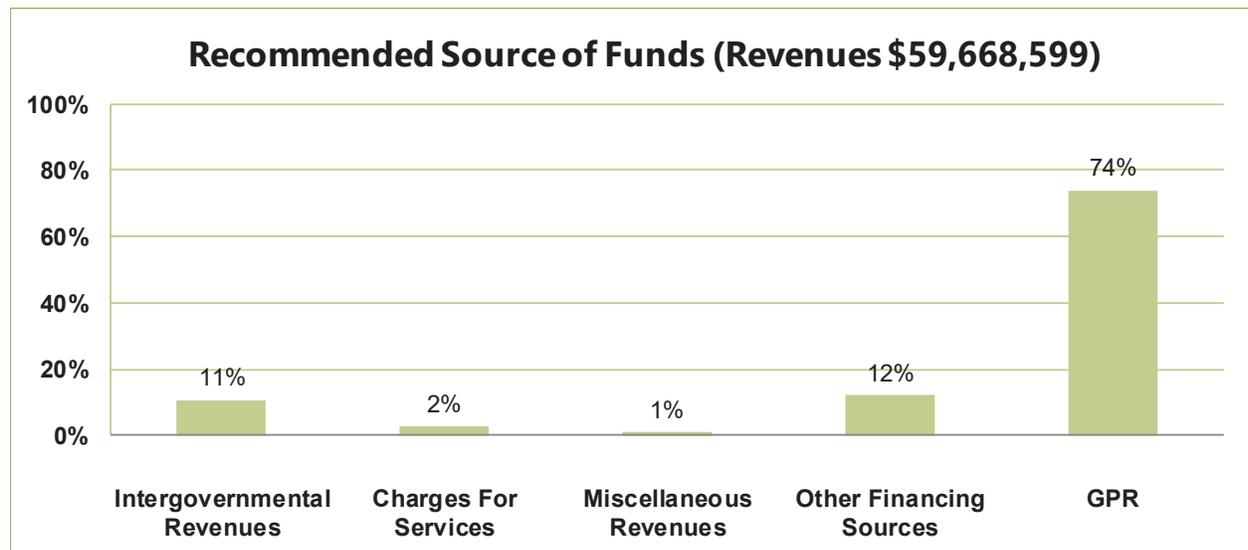
SHERIFF-CORONER BUDGET				
	2018-19 Actuals	2019-20 Adopted	2020-21 Requested	2020-21 Recommended
Licenses, Permits and Franchises	190,783	151,200	105,725	105,725
Fines, Forfeitures, and Penalties	8,647	40,000	13,200	13,200
Intergovernmental Revenues	3,976,246	6,119,547	6,297,873	6,297,873
Charges For Services	1,411,611	1,408,379	1,464,590	1,464,590
Miscellaneous Revenues	387,314	41,649	525,750	525,750
Other Financing Sources	6,843,739	7,350,886	7,165,219	7,165,219
Total Revenues	\$ 12,818,340	\$ 15,111,661	\$ 15,572,357	\$ 15,572,357
Salaries and Employee Benefits	35,486,333	36,818,468	38,795,937	38,795,937
Services and Supplies	11,506,465	13,215,563	14,264,658	14,264,658
Other Charges	1,487,359	887,925	926,508	926,508
Capital Assets	225,149	209,765	291,000	291,000
Other Financing Uses	505,200	-	530,000	530,000
Special Items	3,836,123	5,446,646	5,214,496	4,860,496
Total Expenditures	\$ 53,046,629	\$ 56,578,367	\$ 60,022,599	\$ 59,668,599
Net Costs/Use of Fund Balance	\$ 40,228,290	\$ 41,466,706	\$ 44,450,242	\$ 44,096,242

Source of Funds (Revenues)

- General purpose revenue (GPR) from the General Fund is the largest revenue source for the department.
- Other financing sources are operating transfers from non-operating special revenue funds that hold revenue restricted by State or federal law. The majority of transfers are from 2011 Public Safety and Health and Human Services Realignment.
- Intergovernmental revenues include State and federal grants and allocations, including some 2011 Realignment funds, as well as revenues from other local agencies.
- Charges for services include various fees for services such as body removal, records, fingerprinting, alternative custody programs, and civil process assistance.
- Miscellaneous revenue includes sale of recycled commodities, ID cards, and court-ordered restitution.

Full Time Equivalent		
Position Allocations		Total
2016-17	Adopted Positions	304.00
2017-18	Adopted Positions	296.00
2018-19	Adopted Positions	295.00
2019-20	Adopted Positions	295.00
2019-20	Current Positions *	305.00
2020-21	Recommended Positions	307.00

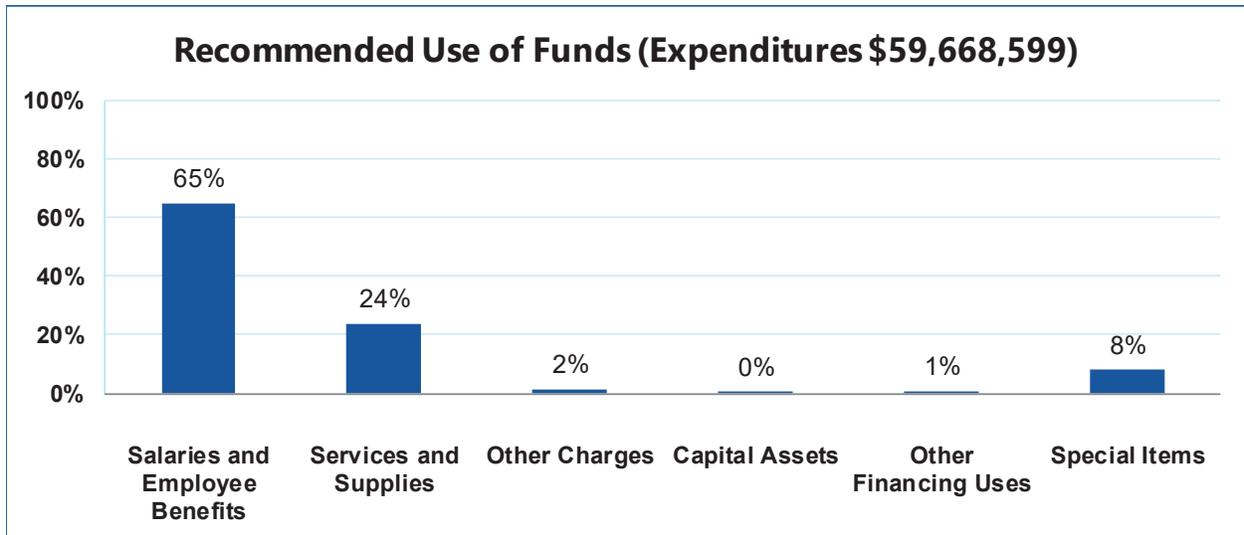
*As of 4/14/2020



Use of Funds (Expenditures)

- Salaries and benefits is the largest expenditure category for the department.
- Services and supplies include required medical services and food for inmates, alternative custody programs (including the Day Reporting Center), vehicle costs, coroner, pathology, mortuary and lab services, dispatch 911 systems, training, safety equipment, and computer systems.
- Special items include costs for support services provided by County Administration, Auditor-Controller’s Office, County Counsel, Department of General Services, Department of Human Resources, Department of Information Systems, and Treasurer-Tax Collector’s Office.

- Other charges include transfers to the Road Fund for vehicle maintenance and payment of the department’s share of depreciation on facilities.
- Capital assets include the purchases of vehicles and equipment.
- Other financing uses include the department’s payment of depreciation on equipment to the Sheriff’s Office Equipment Replacement Fund.



Summary of Budget Request and Recommendation

Salaries & Employee Benefits

Requested

- The department budget request includes the addition of 3.0 Public Safety Dispatcher positions, which are funded through a contract with the Town of Paradise, and 1.0 Sheriff’s Sergeant position funded by DWR to supervise security services.
- The department budget request includes funding to extend 1.0 Sheriff’s Lieutenant term position, 2.0 Sheriff’s Sergeant sunset/term positions, 1.0 Deputy Sheriff or Correctional Deputy sunset position, 9.0 Deputy Sheriff sunset positions, and 1.0 Investigative Assistant sunset position through June 30, 2021.

Recommended

- The recommendation includes funding for the requested staffing levels.

Services & Supplies

Requested

- The department budget request includes funding to maintain current service levels.
- The department budget request includes funding for accessibility upgrades to Jail housing and intake showers.

Recommended

- The recommendation includes funding to maintain current service levels.

Capital Assets

Requested

- The department budget request includes funding for one commercial washing machine, three front line law enforcement vehicles, and two inmate transport vans.

Recommended

- The recommendation includes funding for the requested capital assets.

BUTTE COUNTY
 FINANCING SOURCES AND USES BY BUDGET UNIT BY OBJECT
 GOVERNMENTAL FUNDS
 FISCAL YEAR 2020-21

BUDGET UNIT: 360 - SHERIFF-CORONER
 FUNCTION: PUBLIC PROTECTION
 ACTIVITY: DETENTION/CORRECTION JUDICIAL POLICE
 PROTECTION
 FUND: 0010 - GENERAL FUND

Detail by Revenue Category and Expenditure Object	2018-19 Actual	2019-20 Estimated	2020-21 Requested	2020-21 Recommended	2020-21 Adopted by Board of Supervisors
1	2	3	4	5	6
REVENUES					
420 LICENSE,PERMITS & FRANCHS	190,783	151,200	105,725	105,725	-
430 FINES,FORFEITURES & PNLTY	8,647	40,000	13,200	13,200	-
450 INTERGOVERNMENTAL REVENUES	3,976,246	6,119,547	6,297,873	6,297,873	-
460 CHARGES FOR SERVICES	1,411,611	1,408,379	1,464,590	1,464,590	-
470 MISCELLANEOUS REVENUE	387,314	41,649	525,750	525,750	-
480 OTHER FINANCING SOURCES	6,843,739	7,350,886	7,165,219	7,165,219	-
TOTAL REVENUES	\$12,818,340	\$15,111,661	\$15,572,357	\$15,572,357	-
EXPENDITURES/APPROP.					
510 SALARIES & EMPLOYEE BENE	35,486,333	36,818,468	38,795,937	38,795,937	-
520 SERVICES & SUPPLIES	11,506,465	13,215,563	14,264,658	14,264,658	-
550 OTHER CHARGES	1,487,359	887,925	926,508	926,508	-
560 CAPITAL ASSETS					
EQUIPMENT	225,149	209,765	291,000	291,000	-
TOTAL CAPITAL ASSETS	225,149	209,765	291,000	291,000	-
570 OTHER FINANCING USES	505,200	-	530,000	530,000	-
590 SPECIAL ITEMS	3,836,123	5,446,646	5,214,496	4,860,496	-
TOTAL EXPENDITURES/APPROP.	\$53,046,629	\$56,578,367	\$60,022,599	\$59,668,599	-
NET COSTS/USE OF FUND BALANCE	\$40,228,290	\$41,466,706	\$44,450,242	\$44,096,242	-

BUTTE COUNTY
DETAIL OF BUDGET UNIT BY DIVISION
BUDGET UNIT: 360 - SHERIFF-CORONER
FUND: 0010 - GENERAL FUND

Detail by Division	2018-19 Actual	2019-20 Estimated	2020-21 Requested	2020-21 Recommended	2020-21 Adopted by the Board of Supervisors
1	2	3	4	5	6
REVENUES BY DIVISION					
3601 SO-ADMIN DIV	558,380	747,299	498,295	498,295	-
3602 SO-PATROL DIV	1,803,745	3,537,261	3,940,903	3,940,903	-
3603 SO-JAIL DIV	7,319,570	7,643,629	7,921,991	7,921,991	-
3604 SO-COURT SVCS DIV	3,136,645	3,183,472	3,211,168	3,211,168	-
TOTAL REVENUES	\$12,818,340	\$15,111,661	\$15,572,357	\$15,572,357	-
EXPENDITURES/APPROPRIATIONS BY DIVISION					
3601 SO-ADMIN DIV	4,665,525	4,673,906	5,689,619	5,689,619	-
3602 SO-PATROL DIV	21,983,362	21,464,770	22,850,697	22,850,697	-
3603 SO-JAIL DIV	23,124,711	27,256,219	28,271,115	27,917,115	-
3604 SO-COURT SVCS DIV	3,273,032	3,183,472	3,211,168	3,211,168	-
TOTAL EXPENDITURES/APPROPRIATIONS	\$53,046,629	\$56,578,367	\$60,022,599	\$59,668,599	-
NET COSTS/USE OF FUND BALANCE					
3601 SO-ADMIN DIV	4,107,145	3,926,607	5,191,324	5,191,324	-
3602 SO-PATROL DIV	20,179,617	17,927,509	18,909,794	18,909,794	-
3603 SO-JAIL DIV	15,805,141	19,612,590	20,349,124	19,995,124	-
3604 SO-COURT SVCS DIV	136,387	-	-	-	-
TOTAL NET COSTS/USE OF FUND BALANCE	\$40,228,290	\$41,466,706	\$44,450,242	\$44,096,242	-