

Mission Statement

The Public Works Department serves the public by providing for the construction and maintenance of County roads and bridges; supervising and managing the Land Development, Solid Waste, and Fleet Services divisions, and several County Service Areas; the County Surveyor functions; the Storm Water Management Program; and the Butte Meadows Recreation Grant Program. These services are accomplished in an honest, ethical, forthright, and respectful manner in keeping with the goals of the Butte County Board of Supervisors and the laws and regulations governing these activities.

Department Description and Key Issues

The Public Works Department is comprised of four broad program areas defined by their funding sources: General Fund, Transit Fund, Road Fund, and the Neal Road Recycling and Waste Facility (NRRWF) Enterprise Funds.

General Fund – The General Fund provides funding for two distinct divisions:

Public Works General Services – Includes street and safety lighting, drainage issues, Off-Highway Motor Vehicle Grants in Plumas and Lassen National Forests, and other General Fund related activities.

Subdivision Inspection – Implements the provisions of the Subdivision Map Act by providing oversight on map checking and survey related functions for both the development community and to the Road Funded Public Works Department, provides engineering services to review and comment on improvement plan checking associated with private development to comply with County Codes, provides guidance on grading issues, provides parcel clearance reviews for building permits, provides budget preparation and management of some County Service Areas and all Permanent Road Divisions, is responsible for a number of non-operating impact fee funds and provides reporting on programs mandated by the State of California on special district wastewater permits. Subdivision Inspection also administers the Storm Water Management Program for compliance with the State of California National Pollutant Discharge Elimination System (NPDES) Phase II Permit as well as functioning as the lead division for County flood management.

Transit Fund - The Transit Fund is for implementing the County's Transportation Development Act (TDA) claim. The County's public transit system is consolidated with the cities' transit systems and managed by the Butte County Association of Governments (BCAG). The County pays its fair share of the consolidated transit system with TDA funds distributed to the Transit Fund.

Road Fund - The Road Fund provides funding for all Butte County road and bridge construction and maintenance projects. Construction projects are primarily funded by grant revenue sources (i.e., State and federal), while maintenance projects are primarily funded by ongoing Gas Tax revenues, Regional Surface Transportation Program Federal Exchange funds, road encroachment permits, and unexpended Transit Funds. In addition, the Road Fund provides vehicle and equipment services to Butte County departments and receives reimbursement from the departments.

The Butte County Road Commissioner (Director of Public Works) is declaring its intention to use the statutory authority set forth in Public Contract Code Section 22031. This will allow the Department of Public Works to use force account work for new road construction or reconstruction not to exceed 30% of Table 12 of the State Controller's Office Annual Streets and Roads Report.

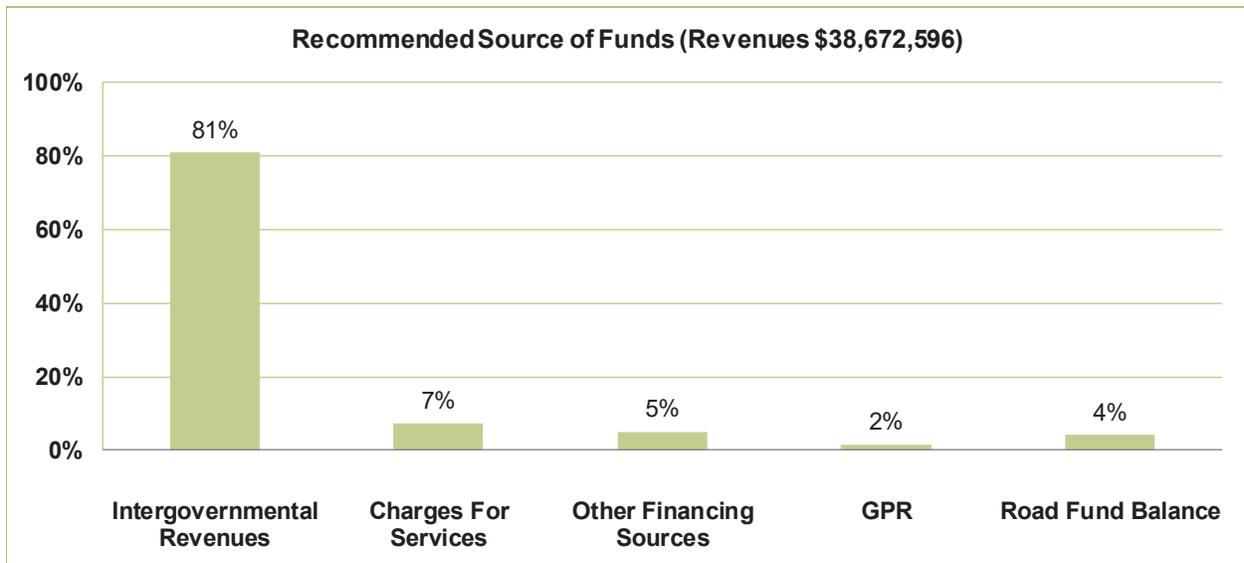
PUBLIC WORKS BUDGET

	2016-17 Actuals	2017-18 Adopted	2018-19 Requested	2018-19 Recommended
Licenses, Permits and Franchises	46,670	33,000	95,000	95,000
Fines, Forfeitures, and Penalties	4,200	10,000	10,000	10,000
Use of Money and Property	2,611	110,000	69,000	69,000
Intergovernmental Revenues	14,497,627	31,008,471	31,317,763	31,317,763
Charges For Services	2,957,583	3,033,687	2,846,553	2,846,553
Miscellaneous Revenues	136,429	101,610	90,600	90,600
Other Financing Sources	1,621,370	2,288,974	1,993,269	1,993,269
Total Revenues	\$ 19,266,490	\$ 36,585,742	\$ 36,422,185	\$ 36,422,185
Salaries and Employee Benefits	8,376,542	8,993,241	8,994,867	8,994,867
Services and Supplies	11,802,066	24,693,246	24,121,447	24,121,447
Other Charges	1,110,145	1,699,838	1,817,358	1,822,561
Capital Assets	399,981	1,092,000	755,543	755,543
Other Financing Uses	1,564,709	1,823,974	1,952,230	1,952,230
Appropriation for Contingency	-	1,000,000	1,000,000	1,000,000
Special Items	28,201	45,358	24,773	25,948
Total Expenditures	\$ 23,281,644	\$ 39,347,657	\$ 38,666,218	\$ 38,672,596
Net Costs/Use of Fund Balance - Total	\$ 4,015,154	\$ 2,761,915	\$ 2,244,033	\$ 2,250,411
Net Costs/Use of Fund Balances - Gen. Fund	\$ 649,504	\$ 664,457	\$ 643,771	\$ 644,946
Net Costs/Use of Fund Balances - Road Fund	\$ 3,365,500	\$ 2,097,458	\$ 1,600,262	\$ 1,605,465
Net Costs/Use of Fund Balances - Transit Fund	\$ 150	\$ -	\$ -	\$ -

THIS SPACE INTENTIONALLY LEFT BLANK

Source of Funds (Revenues)

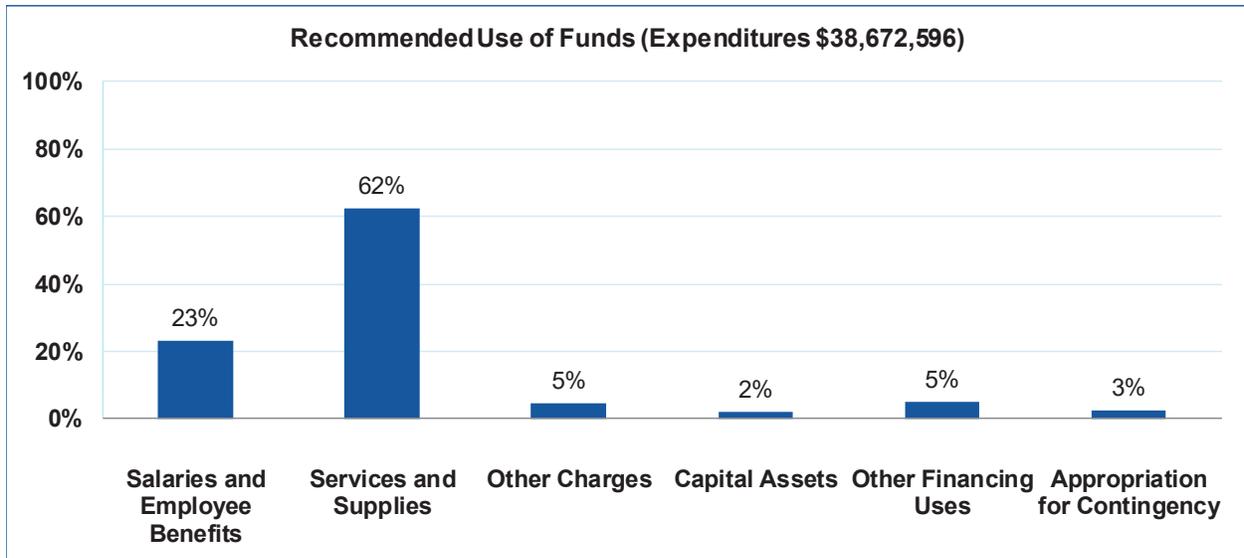
- Intergovernmental revenues, from the State and federal governments, are the largest revenue sources for the department.
- Charges for services include payments from other funds for vehicle maintenance, planning and engineering, and other professional services.
- Other financing sources include transfers from non-operating funds that hold revenues restricted by State law, including impact fees, survey monument fees, and transit funding.
- Road Fund balance is the use of carryover fund balance from the previous fiscal year.
- General purpose revenue (GPR) provides funding for land-use programs that cannot be funded by the Road Fund or the Transit Fund.



THIS SPACE INTENTIONALLY LEFT BLANK

Use of Funds (Expenditures)

- Services and supplies is the largest expenditure category for the department. This includes contracts for services, such as road and bridge construction projects. This also includes fuel, road maintenance materials, tools, and training.
- Salaries and benefits make up approximately one-fourth of the department’s budget.
- Other financing uses include a transfer from the Transit Fund to the Road Fund for road projects, pursuant to the County’s annual TDA claim.
- Other charges include costs for support services provided to the Road Fund and Transit Fund by Administration, Auditor-Controller, County Counsel, General Services, Human Resources, Information Systems, and Treasurer. They also include transfers to other funds for services provided to Public Works, such as inmate road crews from the Sheriff’s Office, Active Transportation Program work by the Public Health Department, and plan reviews by the Department of Development Services.
- Appropriation for contingencies is to pay for any emergency repairs and to address uncertainties of State transportation funding.
- Capital assets include the purchases of heavy machinery and equipment.



THIS SPACE INTENTIONALLY LEFT BLANK

Summary of Budget Request and Recommendation**Salaries & Employee Benefits****Requested**

- The department budget request includes funding to maintain current staffing levels.

Recommended

- The recommendation includes funding to maintain current staffing levels.

Full Time Equivalent**Position Allocations****Total**

2014-15	Adopted Positions	110.00
2015-16	Adopted Positions	111.00
2016-17	Adopted Positions	111.00
2017-18	Adopted Positions	111.00
2017-18	Current Positions *	113.00
2018-19	Recommended Positions	113.00

*As of 4/24/2018

Excludes positions allocated to the Neal Road Recycling and Waste Facility

Services & Supplies**Requested**

- The department budget request includes funding to complete various road and bridge projects. The funding level varies year to year, depending on the number and types of road and bridge projects.

Recommended

- The recommendation includes funding for the requested services and supplies.

Capital Assets**Requested**

- The department budget request includes capital assets necessary to maintain the current operation levels, comply with the California Air Resources Board requirements to replace certain diesel-power equipment, and complete the various road and bridge projects. Requested capital assets include:
 - 1 Tractor with Mower Boom
 - 1 Towable Boom Lift
 - 2 Asphalt Roller Compactor
 - 1 Survey Total Station
 - 1 Stencil Truck
 - 2 Crew Trucks
 - 1 Transfer Truck

Recommended

- The recommendation includes funding for requested capital assets.

BUDGET UNIT: 530 - PW - GENERAL FUND
 FUNCTION: PUBLIC PROTECTION
 ACTIVITY: PROTECTION INSPECTION
 FUND: 0010 - GENERAL FUND

Detail by Revenue Category and Expenditure Object 1	2016-17 Actual 2	2017-18 Estimated 3	2018-19 Requested 4	2018-19 Recommended 5	2018-19 Adopted by Board of Supervisors 6
REVENUES					
450 INTERGOVERNMENTAL REVENUES	-	111,370	522,000	522,000	-
460 CHARGES FOR SERVICES	135,460	150,100	160,100	160,100	-
470 MISCELLANEOUS REVENUE	2,032	500	400	400	-
480 OTHER FINANCING SOURCES	-	-	14,039	14,039	-
TOTAL REVENUES	\$137,492	\$261,970	\$696,539	\$696,539	-
EXPENDITURES/APPROP.					
510 SALARIES & EMPLOYEE BENE	503,623	523,896	558,533	558,533	-
520 SERVICES & SUPPLIES	88,056	190,834	590,686	590,686	-
550 OTHER CHARGES	167,116	166,339	166,318	166,318	-
590 SPECIAL ITEMS	28,201	45,358	24,773	25,948	-
TOTAL EXPENDITURES/APPROP.	\$786,995	\$926,427	\$1,340,310	\$1,341,485	-
NET COSTS/USE OF FUND BALANCE	\$649,504	\$664,457	\$643,771	\$644,946	-

BUTTE COUNTY
 FINANCING SOURCES AND USES BY BUDGET UNIT BY OBJECT
 GOVERNMENTAL FUNDS
 FISCAL YEAR 2018-19

BUDGET UNIT: 531 - TRANSIT
 FUNCTION: PUBLIC WAYS & FACILITIES
 ACTIVITY: TRANSP SYSTEMS
 FUND: 0131 - TRANSIT-LOCAL TRANP

Detail by Revenue Category and Expenditure Object 1	2016-17 Actual 2	2017-18 Estimated 3	2018-19 Requested 4	2018-19 Recommended 5	2018-19 Adopted by Board of Supervisors 6
REVENUES					
440 USE OF MONEY & PROPERTY	6,132	6,000	5,000	5,000	-
450 INTERGOVERNMENTAL REVENUES	2,688,011	3,286,000	3,427,032	3,427,032	-
TOTAL REVENUES	\$2,694,142	\$3,292,000	\$3,432,032	\$3,432,032	-
EXPENDITURES/APPROP.					
520 SERVICES & SUPPLIES	1,130,568	1,465,453	1,470,319	1,470,319	-
550 OTHER CHARGES	-984	2,573	9,483	9,483	-
570 OTHER FINANCING USES	1,564,709	1,823,974	1,952,230	1,952,230	-
TOTAL EXPENDITURES/APPROP.	\$2,694,293	\$3,292,000	\$3,432,032	\$3,432,032	-
NET COSTS/USE OF FUND BALANCE	\$150	-	-	-	-

BUDGET UNIT: 532 - PW-ROADS-CONTINGENCY
 FUNCTION: PUBLIC WAYS & FACILITIES
 ACTIVITY: PUBLIC WAYS
 FUND: 0030 - ROAD OPERATIONS FUND

Detail by Revenue Category and Expenditure Object 1	2016-17 Actual 2	2017-18 Estimated 3	2018-19 Requested 4	2018-19 Recommended 5	2018-19 Adopted by Board of Supervisors 6
EXPENDITURES/APPROP.					
580 APPROP FOR CONTINGENCY	-	1,000,000	1,000,000	1,000,000	-
TOTAL EXPENDITURES/APPROP.	-	\$1,000,000	\$1,000,000	\$1,000,000	-
NET COSTS/USE OF FUND BALANCE	-	\$1,000,000	\$1,000,000	\$1,000,000	-

BUTTE COUNTY
 FINANCING SOURCES AND USES BY BUDGET UNIT BY OBJECT
 GOVERNMENTAL FUNDS
 FISCAL YEAR 2018-19

BUDGET UNIT: 533 - PUBLIC WORKS - ROADS
 FUNCTION: PUBLIC WAYS & FACILITIES
 ACTIVITY: PUBLIC WAYS
 FUND: 0030 - ROAD OPERATIONS FUND

Detail by Revenue Category and Expenditure Object 1	2016-17 Actual 2	2017-18 Estimated 3	2018-19 Requested 4	2018-19 Recommended 5	2018-19 Adopted by Board of Supervisors 6
REVENUES					
420 LICENSE,PERMTS & FRANCHS	46,670	33,000	95,000	95,000	-
430 FINES,FORFEITURES & PNLTY	4,200	10,000	10,000	10,000	-
440 USE OF MONEY & PROPERTY	-3,521	104,000	64,000	64,000	-
450 INTERGOVERNMENTAL REVENUES	11,809,616	27,611,101	27,368,731	27,368,731	-
460 CHARGES FOR SERVICES	2,822,124	2,883,587	2,686,453	2,686,453	-
470 MISCELLANEOUS REVENUE	134,397	101,110	90,200	90,200	-
480 OTHER FINANCING SOURCES	1,621,370	2,288,974	1,979,230	1,979,230	-
TOTAL REVENUES	\$16,434,856	\$33,031,772	\$32,293,614	\$32,293,614	-
EXPENDITURES/APPROP.					
510 SALARIES & EMPLOYEE BENE	7,872,919	8,469,345	8,436,334	8,436,334	-
520 SERVICES & SUPPLIES	10,583,443	23,036,959	22,060,442	22,060,442	-
550 OTHER CHARGES	944,013	1,530,926	1,641,557	1,646,760	-
560 CAPITAL ASSETS	399,981	1,092,000	755,543	755,543	-
TOTAL EXPENDITURES/APPROP.	\$19,800,356	\$34,129,230	\$32,893,876	\$32,899,079	-
NET COSTS/USE OF FUND BALANCE	\$3,365,500	\$1,097,458	\$600,262	\$605,465	-

FUND-0030 ROAD FUND
Budget Units 532 & 533
FISCAL YEAR 2018-19

BUDGET SUMMARY

Budgetary Assigned Fund Balance	1,605,465	Appropriations	33,899,079
Estimated Revenues	32,258,614		
Other Financing Sources-Interest	35,000		
Total	<u>33,899,079</u>		<u>33,899,079</u>

DETAIL OF ESTIMATED REVENUES

420 PERMITS	95,000
430 JUDGMENTS	10,000
440 REVENUE FROM ASSETS	29,000
450 REVENUE FROM GOVERNMENT AGENCIES	
451 State Revenue	15,346,943
452 Federal Revenue	12,021,788
460 REIMBURSEMENT FOR SERVICES	2,686,453
470 OTHER REVENUES	90,200
480 TRANSFERS	
481 Capital Assets Sold	2,000
482 Other Transfers-TDA	1,952,230
484 Auction Proceeds	25,000
TOTAL	<u>32,258,614</u>

DETAIL OF REQUIREMENTS

Function: Public Ways and Facilities

Activity: Public Ways

Budget Unit Charge Code: 5320000 & 5330000 Road Construction and Maintenance

Objects

510 Salaries and Benefits	8,436,334
520 Services and Supplies	22,060,442
550 Other Charges	1,646,760
560 Capital Assets	755,543
570 Transfers	0
580 Appropriation for Contingencies	1,000,000
TOTAL	<u>33,899,079</u>

FUND-0030 ROAD FUND
Budget Units 532 & 533
FISCAL YEAR 2018-19

PROPOSED WORK PROGRAM

ADMINISTRATION		1,927,680
ROAD PROJECTS:		
Hegan Ln Reconstruction Phase 2	1,639,750	
E. Gridley/Larkin Traffic Signal	1,703,000	
Skyway/Cohasset Guardrail Replacement Project	1,205,500	
Skyway Median Guardrail Project	250,000	
Centerville Rd Embankment Repair	1,920,176	
Oroville Quincy Hwy Storm Repairs	2,994,000	
Bidwell Ave Erosion Repair	530,000	
Las Plumas - South Oroville Safe Routes to School	350,000	
Bike Lanes Monte Vista between Lincoln Blvd and Lower Wyandotte	30,000	
Autrey Lane Pedestrian Improvements Engineering	50,000	
Oakvale Avenue Overlay	930,500	
Foothill Blvd Overlay	480,500	
New Skyway Overlay	1,000,000	
Pavement Sealing	500,000	
Powellton Rd Heavy Maintenance	290,000	
BRIDGE PROJECTS:		
Midway @ Butte Creek Prelim Engineering	100,000	
Midway @ Butte Creek Construction	4,025,000	
Ord Ferry Rd @ Little Chico Creek	335,000	
Central House Rd @ Wyman Ravine	235,000	
E. Rio Bonito Rd @ Sutter Butte Canal	207,500	
E. Rio Bonito Rd @ Hamilton Slough	92,500	
Deck Sealing Locations Identified in Bridge Preventative Maintenance	60,000	
TOTAL PROJECTS		18,928,426
ROAD AND BRIDGE MAINTENANCE		8,264,520
EQUIPMENT ACQUISITION		1,092,000
PLANT DEMOLITION		0
NON-ROAD REIMBURSABLE WORK		2,686,453
ROAD FUND APPROPRIATION FOR CONTINGENCIES		1,000,000
TOTAL REQUIREMENTS		33,899,079