

Mission Statement

The mission of the Butte County Sheriff's Office is to protect and serve the citizens of Butte County by providing vigorous, ethical, efficient law enforcement, and increasing public awareness of personal safety and security measures. In addition, the Sheriff's Office provides humane custody and care for those incarcerated in the Butte County Jail.

In order to accomplish the mission, the Sheriff's Office encourages employee professionalism through improved communications and by providing continuous and productive training. The Sheriff's Office is committed to providing a secure and comfortable work environment in which employees are encouraged to take pride in their work and strive for excellence. The Sheriff's Office realizes the importance of individual commitment and recognizes outstanding employee performance.

Department Description and Key Issues

The Sheriff's Office serves all the citizens of Butte County by providing a complex mix of public safety and public service functions. The Sheriff's Office provides around-the-clock first response law enforcement service to every region of the County. In addition to 24-hour policing, the department offers a full range of services as required by law such as coroner services, civil services, court security, and corrections. The Sheriff's Office consists of three distinct but interrelated divisions:

Operations Division – The Operations Division oversees the Sheriff's patrol, dispatch, investigative, and coroner functions.

Patrol: The Sheriff's Office deploys teams of highly trained deputy sheriffs throughout the County to address reported crime and engage in preventative patrol activities. The deputies respond to approximately 51,000 calls for service per year.

Dispatch: The Sheriff's Dispatch Center receives approximately 193,000 calls per year of which approximately 31,000 are 911 emergency calls.

Investigations: The detectives in the Felony Investigations Unit are responsible for conducting follow-up investigations of serious and complex criminal activity. Detectives assigned to the Impact Team monitor gang activity and investigate crimes associated with, or involving, criminal street gangs and violent criminals throughout Butte County. This newly formed team replaces the previous Gang Unit and expands upon the types of crimes that they investigate to include patterned criminal activity, patterned criminal behavior and fugitive apprehension. The Special Enforcement Unit (SEU) and Butte Interagency Narcotics Task Force (BINTF) are responsible for numerous counterdrug investigations.

Coroner: The coroner function of the Sheriff's Office involves the investigation of sudden and unexpected deaths, in order to determine the cause and manner of those deaths. The coroner function has historically operated without a central County morgue. This was accomplished by contracting with local mortuaries. This system has presented challenges over the years and no longer meets the operational needs of the department. In an effort to address this deficiency and a deficiency that existed with regard to the Sheriff's evidence facility, the Board of Supervisors have approved a plan to design and construct a central morgue/evidence facility on the Sheriff's campus. The completion of

this project will significantly improve the operational efficiency of the coroner function and enhance the service provided by the Sheriff's Evidence Unit.

The Operations Division also oversees the Designated Area Deputy program (DAD). This program has recently been changed to include one or more teams of two deputies that will work jointly in the outlying areas of the County to address criminal activity and the needs of the community. The teams will be supervised by the Patrol Administration Sergeant. Other units that are overseen by the Operations Division are the Special Weapons and Tactics Team, the Bomb Squad, the K-9 Program, the Marine Enforcement Unit, the Air Operations Unit, the Community Relations Unit, the School Resource Deputy program, Search and Rescue, the Sheriff's Team of Active Retired Seniors, and a number of other volunteer programs.

In 2015, the Sheriff's Office experienced significant staffing challenges, particularly in the Deputy Sheriff classification. As a result of an aggressive recruitment campaign, the Sheriff was able to hire a significant amount of deputies. This aggressive recruiting and hiring continued in 2016 with deputies currently in various stages of training. As those deputies complete training, the vacancies on patrol and in specialized units (the Designated Area Deputy program and Impact Team) will be filled. The Sheriff's ability to recruit and hire quality deputies was significantly aided by the Board of Supervisors, who have demonstrated an ongoing commitment to public safety.

Corrections Division – The Corrections Division oversees the operation of the 614-bed Butte County Jail and a number of community corrections programs. With an average daily population of 575 inmates, and annual bookings in excess of 13,000, the Butte County Jail is the largest county correctional facility north of Sacramento. Corrections Division staff supervise and care for inmates within the jail by providing for their safety, security, and basic needs. The Corrections Division includes a number of specialized working groups and units. These include inmate support services (e.g. chaplains and drug and alcohol abuse counselors), the Jail Medical Unit, the Gang Unit, the Classification Unit, the Inmate Transportation and Extradition Unit, the Alternative Custody Supervision (ACS) program with its Day Reporting Center (DRC), the Pre-Trial Release Unit, and food preparation and laundry services.

The Sheriff's Office continues operating innovative programs such as Alternative Custody Supervision/Day Reporting Center as well as an enhanced Pre-Trial Release Unit. The Sheriff's Office has been successfully meeting the challenges imposed by 2011 AB 109 and 2014 "Safe Neighborhoods and Schools Act," more familiarly known as "Prop 47," by managing the inmate population in a manner that seeks to mitigate impacts on public safety.

In 2015, pursuant to SB 863, Butte County applied for and received \$40 million in funding which will facilitate the much needed expansion of the jail. That expansion, now in its early stage, will include updated inmate housing, improved medical and mental health housing and increased programming space for inmates.

Services Division – The Services Division provides direct and indirect support services and staff to the Operations and the Corrections Divisions by administering the Training Unit; Backgrounds Investigation Unit; Internal Affairs Unit; Accounting, Budgeting and Contracts Unit; Property and Evidence Unit; and the Warrants Unit. In addition, the division includes the Civil, Records, and Court Support Units.

Civil Unit: Manages court orders and handles processes such as restraining orders, evictions, wage garnishments, bank levies, summons, claims, real and personal property levies and sales, writs of possession, and keepers for business levies and seizures. The Civil Division completes approximately 3,200 services each year, including over 600 levies and almost 1,100 evictions. The Butte County Sheriff's Civil Unit processes, serves, and enforces court orders from all over California and the United States.

Records Unit: Maintains all of the crime and incident reports generated by the Operations and Corrections Divisions. On average, the unit processes approximately 8,000 reports each year. The unit also processes all citizen concealed weapons (CCW) permit applications and maintains records pertaining to permit holders. On average, the unit processes over 2,800 CCW applications per year. Additionally, the unit issues all other permits and licenses for Sheriff services, prepares and monitors alarm permits and billing, and provides fingerprinting services to the community at large. The Records Unit completes monthly criminal statistical reports and submits them to the State of California, and is responsible for maintaining the files for approximately 500 sex offender registrants as well as making updates into the California Sex/Arson Registration system (CSAR). The Warrants Unit, which is supervised by the Records Unit, averages approximately 3,800 warrants for data entry into either in-house, State and/or national databases.

Court Security Unit: Provides security to all Superior Courthouses within Butte County. Court security includes courthouse entrance weapons screening of all persons entering the court building, custody of inmates awaiting court hearings, safety of all persons within the court building including judicial officers, court employees, defendants, customers, witnesses, bystanders, and jurors. Court Security works closely with the Corrections' Transport Division.

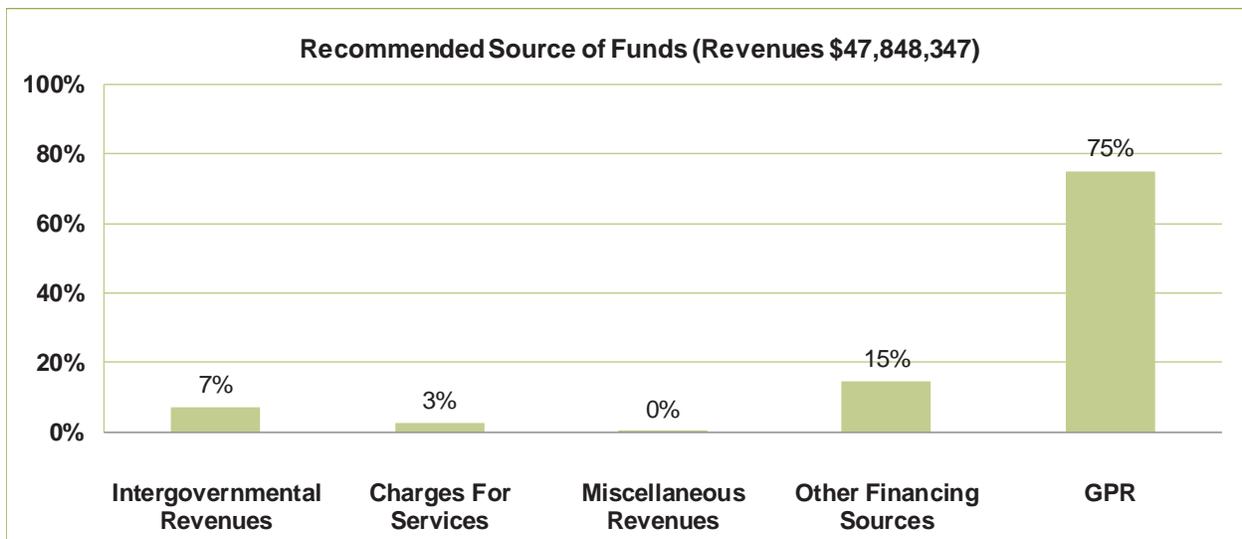
2016 marked the first full year of operation of the new Superior Court facility in Chico. This new facility is 400% larger than the existing facility, which presented additional security challenges. In an effort to mitigate the impacts, the Sheriff's Office requested additional funding from the State, in the amount of 1.4 million dollars, which was to be used to hire additional court security staff. After reviewing the request the State only authorized \$322,500 for additional security staff, thus not fully meeting the security needs for this new facility. Despite this shortfall in funding, the Sheriff's Office works to ensure the safety and security of the new facility.

SHERIFF-CORONER BUDGET

	2015-16 Actuals	2016-17 Adopted	2017-18 Requested	2017-18 Recommended
Licenses, Permits and Franchises	80,793	70,000	70,900	70,900
Fines, Forfeitures and Penalties	40,566	40,000	40,000	40,000
Intergovernmental Revenues	3,882,665	4,239,709	3,473,244	3,473,244
Charges For Services	1,165,788	1,255,165	1,233,308	1,238,308
Miscellaneous Revenues	212,632	21,750	35,250	35,250
Other Financing Sources	4,702,316	7,322,672	6,948,151	7,058,151
Total Revenues	\$ 10,084,760	\$ 12,949,296	\$ 11,800,853	\$ 11,915,853
Salaries and Employee Benefits	29,151,885	31,379,078	33,044,615	32,481,988
Services and Supplies	10,175,523	12,099,481	11,157,595	10,991,355
Other Charges	665,704	610,094	715,079	715,079
Capital Assets	244,136	162,000	562,093	562,093
Other Financing Uses	665,400	665,400	665,400	665,400
Special Items	2,135,423	2,448,767	2,337,632	2,432,432
Total Expenditures	\$ 43,038,071	\$ 47,364,820	\$ 48,482,414	\$ 47,848,347
Net Costs/Use of Fund Balance	\$ 32,953,311	\$ 34,415,524	\$ 36,681,561	\$ 35,932,494

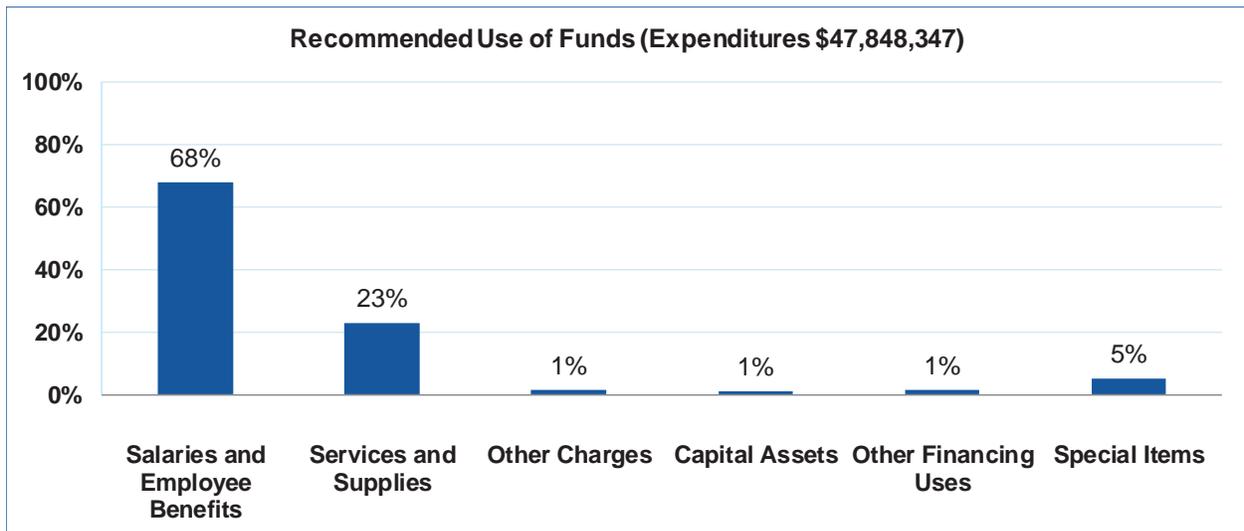
Source of Funds (Revenues)

- General purpose revenue (GPR) from the General Fund is the largest revenue source for the department.
- Other financing sources are operating transfers from non-operating special revenue funds that hold revenue restricted by State or federal law. The majority of transfers are from 2011 Public Safety and Health and Human Services Realignment.
- Intergovernmental revenues include State and federal grants and allocations, including some 2011 Realignment funds, as well as revenues from other local agencies.
- Charges for services include various fees for services such as body removal, records, fingerprinting, alternative custody programs, and civil process assistance.



Use of Funds (Expenditures)

- Salaries and benefits is the largest expenditure category for the department.
- Services and supplies include required medical services and food for inmates, alternative custody programs (including the Day Reporting Center), vehicle costs, coroner, pathology, mortuary and lab services, dispatch 911 systems, training, safety equipment, and computer systems.
- Special items include costs for support services provided by Administration, Auditor, County Counsel, General Services, Human Resources, Information Systems, and Treasurer.
- Other charges include transfers to the Road Fund for vehicle maintenance and payment for the department’s share of facility depreciation.
- Other financing uses include the department’s payment of depreciation on equipment to the Sheriff’s Equipment Replacement Fund.



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Summary of Budget Request and Recommendation

Salaries & Employee Benefits

Requested

- The department budget request includes funding for current staffing levels.
- The department budget request includes funding to add 2.0 Sheriff’s Deputies for the Marijuana Suppression Unit.
- The department budget request includes extending 7.0 sunset positions through June 2018.

Full Time Equivalent

Position Allocations

	Total
2013-14 Adopted Positions	300.00
2014-15 Adopted Positions	299.00
2015-16 Adopted Positions	294.00
2016-17 Adopted Positions	304.00
2016-17 Current Positions *	304.00
2017-18 Recommended Positions	296.00

*As of 4/11/2017

Recommended

- The recommendation includes the elimination of the 6.0 positions assigned to Court Security, due to the inability of the County to continue subsidizing the State’s responsibility to fund Court Security.
 - 2.0 filled Deputy Sheriff
 - 1.0 vacant Deputy Sheriff
 - 3.0 vacant Sheriff Security
- The recommendation includes the elimination of 1.0 vacant Administrative Assistant, Senior position and 1.0 Crime Prevention Coordinator position. Two new positions were added in the middle of fiscal year 2016-17, with a plan to return with eliminations after an internal recruitment. These are the off-setting eliminations.
- The recommendation includes extending 7.0 sunset positions through June 2018.

Services & Supplies

Requested

- The department request includes funding to maintain current service levels.
- The department request includes funding to replace carpet in the Investigations office.

Recommended

- The recommendation includes funding for the requested services and supplies.
- The recommendation includes funding to replace carpet in the Investigations office.

Capital Assets

Requested

- The department budget request includes funding for one laundry washing machine and one laundry drying machine.

Recommended

- The recommendation includes funding for the requested capital assets.

BUDGET UNIT 360 - SHERIFF-CORONER
 FUNCTION PUBLIC PROTECTION
 ACTIVITY JUDICIAL, POLICE PROTECTION, DETENTION/CORRECTION
 FUND 0010 - GENERAL FUND

Detail by Revenue Category and Expenditure Object	2015-16 Actual	2016-17 Estimated	2017-18 Requested	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
1	2	3	4	5	6
REVENUES					
420 LICENSE, PERMITS & FRANCHS	80,793	70,000	70,900	70,900	-
430 FINES, FORFEITURES & PNTLY	40,566	40,000	40,000	40,000	-
450 INTERGOVERNMENTAL REVENUES	3,882,665	4,239,709	3,473,244	3,473,244	-
460 CHARGES FOR SERVICES	1,165,788	1,255,165	1,233,308	1,238,308	-
470 MISCELLANEOUS REVENUE	212,632	21,750	35,250	35,250	-
480 OTHER FINANCING SOURCES	4,702,316	7,322,672	6,948,151	7,058,151	-
TOTAL REVENUES	\$10,084,760	\$12,949,296	\$11,800,853	\$11,915,853	-
EXPENDITURES/APPROPRIATIONS					
510 SALARIES & EMPLOYEE BENE	29,151,885	31,379,078	33,044,615	32,481,988	-
520 SERVICES & SUPPLIES	10,175,523	12,099,481	11,157,595	10,991,355	-
550 OTHER CHARGES	665,704	610,094	715,079	715,079	-
560 CAPITAL ASSETS					
EQUIPMENT	244,136	162,000	562,093	562,093	-
TOTAL CAPITAL ASSETS	244,136	162,000	562,093	562,093	-
570 OTHER FINANCING USES	665,400	665,400	665,400	665,400	-
590 SPECIAL ITEMS	2,135,423	2,448,767	2,337,632	2,432,432	-
TOTAL EXPENDITURES/APPROP.	\$43,038,071	\$47,364,820	\$48,482,414	\$47,848,347	-
NET COSTS / USE OF FUND BALANCE	\$32,953,311	\$34,415,524	\$36,681,561	\$35,932,494	-

BUTTE COUNTY
DETAIL OF BUDGET UNIT DIVISION
BUDGET UNIT 360 - SHERIFF-CORONER
FUND 0010 - GENERAL FUND

Detail by Division	2015-16 Actual	2016-17 Estimated	2017-18 Requested	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
1	2	3	4	5	6
REVENUES BY DIVISION					
3601 SO-ADMIN DIV	561,061	637,580	493,215	493,215	-
3602 SO-PATROL DIV	1,751,793	2,516,505	2,389,734	2,389,734	-
3603 SO-JAIL DIV	4,835,488	7,201,402	6,332,876	6,447,876	-
3604 SO-COURT SVCS DIV	2,936,418	2,593,809	2,585,028	2,585,028	-
TOTAL REVENUES	\$10,084,760	\$12,949,296	\$11,800,853	\$11,915,853	-
EXPENDITURES/APPROPRIATIONS BY DIVISION					
3601 SO-ADMIN DIV	3,558,817	4,164,514	4,295,799	4,184,499	-
3602 SO-PATROL DIV	16,550,872	17,215,628	18,293,124	18,387,924	-
3603 SO-JAIL DIV	20,162,702	22,649,374	22,744,996	22,690,896	-
3604 SO-COURT SVCS DIV	2,765,680	3,335,304	3,148,495	2,585,028	-
TOTAL EXPENDITURES/APPROP.	\$43,038,071	\$47,364,820	\$48,482,414	\$47,848,347	-
NET COSTS/USE OF FUND BALANCE BY DIVISION					
3601 SO-ADMIN DIV	2,997,756	3,526,934	3,802,584	3,691,284	-
3602 SO-PATROL DIV	14,799,079	14,699,123	15,903,390	15,998,190	-
3603 SO-JAIL DIV	15,327,214	15,447,972	16,412,120	16,243,020	-
3604 SO-COURT SVCS DIV	(170,738)	741,495	563,467	-	-
TOTAL NET COSTS/USE OF FUND BALANCE	\$32,953,311	\$34,415,524	\$36,681,561	\$35,932,494	-