

## Mission Statement

The mission of the Department of Employment and Social Services is to administer employment and social services programs, preserving the dignity of children, families, and adults.

## Department Description and Key Issues

The Department of Employment and Social Services (DESS) provides employment and social services to the residents of Butte County. Services are provided through two Community Employment Centers (CEC) located in Oroville and Chico. A third location in Paradise, located at the Paradise Library, provides limited employment services. The department's administrative headquarters, Adoption Services, and warehouse operations are located near the Oroville CEC. The department's operations are divided into three sections with the following functions:

**Administration** – Coordinates all business and support activities for the department, including: support staff, records, mail, supplies, procurement, budget and finance, contract administration, civil rights/ADA compliance, information systems, facilities, fleet vehicles, safety, State and local hearings, collections, payroll, staff development, and human resources.

**Eligibility and Employment Services** – Administers Medi-Cal and Affordable Care Act (ACA) Health Plans, Cal-Fresh, CalWORKs, Foster Care, General Assistance, the Welfare to Work program, and other public assistance programs, and provides a variety of services for employers and job seekers. Also, provides oversight for the Veterans Service Office (VSO).

**Social Services** – Provides for the protection of children, the aged, and the dependent adult population. In addition, the In-Home-Supportive Services (IHSS) program enables seniors, dependent adults, and children who might otherwise require higher level of care to remain safely in their homes. The Public Guardian/Public Administrator program serves in a conservator capacity for those unable to care for their own needs and oversees the estates of deceased persons, including administration and distribution of remaining assets.

In addition to child and elder abuse investigations, DESS also provides adoption services. These services include recruitment and approval of homes, home finding for dependent children, post adoptive services, and case management.

The DESS Director also acts as the *Ex Officio* Director of the Butte County IHSS Public Authority and is responsible for the implementation of the Employer of Record provisions for IHSS individual providers.

The following programs and projects will be the department's primary focus in fiscal year 2017-18:

- Implementation of the Continuum of Care Reform (CCR), a comprehensive framework for Child Welfare Services that supports children, youth, and families across placement settings (from relatives to congregate care) in achieving permanency.
- Resource Family Approval Program (RFA) was established to develop a unified approval process for prospective Foster Care providers and adoptive parents. It implements a

unified, family friendly and child-centered resource family approval process and replaces the multiple processes for licensing foster family homes and approving relatives and non-relative extended family members as Foster Care providers, guardians, and approving adoptive families.

- The lease on the County's Employment Center in Chico will expire in November 2018. DESS will be working with General Services to either renegotiate the master lease or explore other options for facilities in the North County.
- The Governor's proposed budget includes the cessation of the Coordinated Care Initiative and cancellation of the IHSS Maintenance of Effort cost sharing arrangement. This has significant negative ramifications to Butte County, increasing the County's share of IHSS by \$4 million in fiscal year 2017-18 with escalating costs going forward. While counties hope to work out a more equitable solution with the Governor and the legislature, the department's strategic plan is to budget a portion of the estimated additional costs and adjust the budget as more information becomes available later.

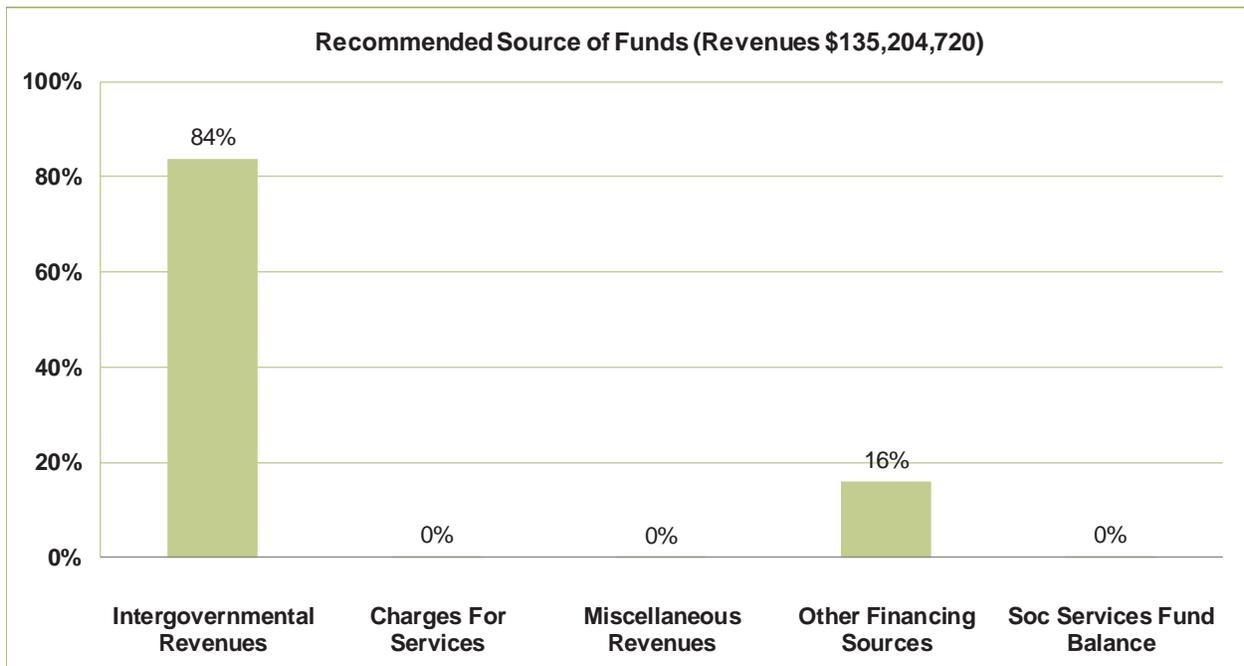
### EMPLOYMENT & SOCIAL SERVICES BUDGET

	2015-16 Actuals	2016-17 Adopted	2017-18 Requested	2017-18 Recommended
Licenses, Permits and Franchises	-	8,000	-	-
Fines, Forfeitures and Penalties	61,381	16,000	19,400	19,400
Use of Money and Property	108,840	47,534	47,534	47,534
Intergovernmental Revenues	107,248,799	120,058,561	112,383,006	113,268,269
Charges For Services	197,730	193,244	261,189	261,189
Miscellaneous Revenues	8,175	10,000	13,000	13,000
Other Financing Sources	22,218,252	21,790,791	22,370,691	21,485,428
<b>Total Revenues</b>	<b>\$ 129,843,177</b>	<b>\$ 142,124,130</b>	<b>\$ 135,094,820</b>	<b>\$ 135,094,820</b>
Salaries and Employee Benefits	43,756,505	49,881,435	47,986,560	47,986,560
Services and Supplies	9,376,305	11,116,552	10,460,121	10,646,713
Other Charges	76,072,510	80,824,310	76,758,039	76,571,447
Capital Assets	138,962	116,000	-	-
Other Financing Uses	4,074,052	587,600	-	-
<b>Total Expenditures</b>	<b>\$ 133,418,334</b>	<b>\$ 142,525,897</b>	<b>\$ 135,204,720</b>	<b>\$ 135,204,720</b>
<b>Net Costs/Use of Fund Balance</b>	<b>\$ 3,575,157</b>	<b>\$ 401,767</b>	<b>\$ 109,900</b>	<b>\$ 109,900</b>

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### Source of Funds (Revenues)

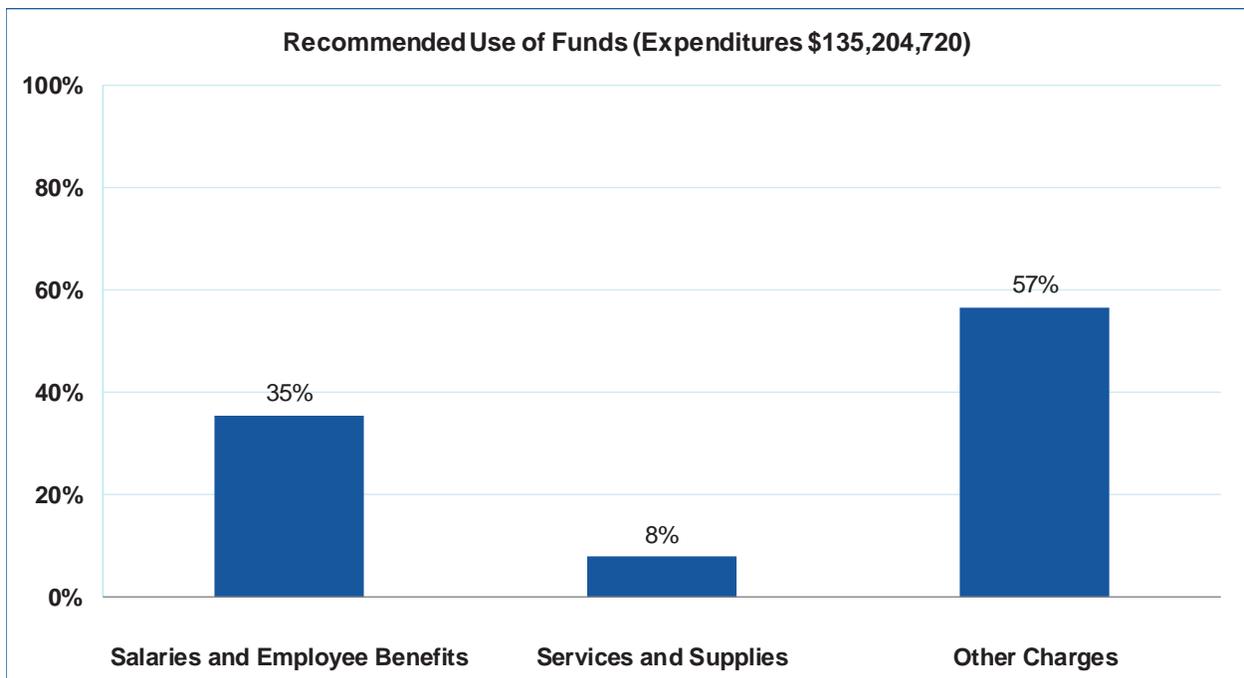
- Intergovernmental revenues, from State and federal governments, are the largest revenue sources for the department.
- Other financing sources consist of transfers from non-operating special revenue funds that hold restricted resources, including 2011 Realignment Protective Services and Community Corrections Partnership funds, as well as the required General Fund transfers to the department.



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### Use of Funds (Expenditures)

- Other charges are the largest expenditure category in the department's budget. This includes public assistance payments and the County's share of various entitlement programs as required by State law. It also includes costs for support services provided by Administration, Auditor, County Counsel, General Services, Human Resources, Information Systems, and Treasurer.
- Employee salaries and benefits represent approximately a third of the department's total budget.
- Services and supplies include various service contracts with private and public partners, in addition to office supplies, leases, utilities, and training.



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## Summary of Budget Request and Recommendation

### Salaries & Employee Benefits

#### Requested

- The department budget request includes elimination of 47.0 positions, which will allow the department to meet State and federal mandates and stay within the projected budget for fiscal year 2017-18. The position eliminations include:
  - 1.0 Supervisor, Support Services
  - 1.0 Legal Office Specialist
  - 1.0 Legal Office Specialist, Sr.
  - 2.0 Account Clerk, Sr.
  - 2.0 Office Specialist
  - 2.0 Office Specialist, Sr.
  - 26.0 Employment and Eligibility Specialist
  - 2.0 Employment and Eligibility Specialist, Sr.
  - 2.0 Supervisor, Employment and Eligibility
  - 8.0 Employment Case Manager

#### Full Time Equivalent

Position Allocations	Total
2013-14 Adopted Positions	649.00
2014-15 Adopted Positions	693.00
2015-16 Adopted Positions	729.00
2016-17 Adopted Positions	761.00
2016-17 Current Positions *	731.00
2017-18 Recommended Positions	684.00

\*As of 4/11/2017

#### Recommended

- The recommendation includes funding for the requested staffing levels.

### Services & Supplies

#### Requested

- The department budget request includes funding to comply with federal and State social service program requirements.

#### Recommended

- The recommendation includes funding for the requested services and supplies.

### Capital Assets

#### Requested

- The department budget request does not include any capital assets.

#### Recommended

- The recommendation does not include any capital assets.

The recommendation includes a transfer of \$667,970 from the General Fund to the Social Services Fund to meet the required State and federal mandates.

The recommendation includes a transfer of \$885,263 of Realignment revenues from Public Health to the Department of Employment and Social Services, which is 10% of total estimated Public Health Realignment revenues. This transfer reduces the General Fund contribution to the Department of Employment and Social Services, which would have been approximately \$1.6 million.

BUDGET UNIT 570 - DESS - ADMIN  
 FUNCTION PUBLIC ASSISTANCE, PUBLIC PROTECTION  
 ACTIVITY ADMINISTRATION, VETERANS' SERVICES, OTHER PROTECTION  
 FUND 0020 - SOC SVCS FUND

Detail by Revenue Category and Expenditure Object	2015-16 Actual	2016-17 Estimated	2017-18 Requested	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
1	2	3	4	5	6
<b>REVENUES</b>					
420 LICENSE, PERMITS & FRANCHS	-	8,000	-	-	-
430 FINES, FORFEITURES & PNTLY	61,381	16,000	19,400	19,400	-
440 USE OF MONEY & PROPERTY	55,957	47,534	47,534	47,534	-
450 INTERGOVERNMENTAL REVENUES	51,857,542	63,845,931	58,367,341	58,367,341	-
460 CHARGES FOR SERVICES	197,730	193,244	261,189	261,189	-
470 MISCELLANEOUS REVENUE	8,239	10,000	13,000	13,000	-
480 OTHER FINANCING SOURCES	9,774,051	8,570,223	9,981,330	9,981,330	-
<b>TOTAL REVENUES</b>	<b>\$61,954,900</b>	<b>\$72,690,932</b>	<b>\$68,689,794</b>	<b>\$68,689,794</b>	<b>-</b>
<b>EXPENDITURES/APPROPRIATIONS</b>					
510 SALARIES & EMPLOYEE BENE	43,756,505	49,881,435	47,986,560	47,986,560	-
520 SERVICES & SUPPLIES	9,376,305	11,111,552	10,455,121	10,641,713	-
550 OTHER CHARGES	13,831,551	16,078,170	13,199,474	13,012,882	-
560 CAPITAL ASSETS					
EQUIPMENT	138,962	116,000	-	-	-
TOTAL CAPITAL ASSETS	138,962	116,000	-	-	-
570 OTHER FINANCING USES	4,074,052	587,600	-	-	-
<b>TOTAL EXPENDITURES/APPROP.</b>	<b>\$71,177,375</b>	<b>\$77,774,757</b>	<b>\$71,641,155</b>	<b>\$71,641,155</b>	<b>-</b>
<b>NET COSTS / USE OF FUND BALANCE</b>	<b>\$9,222,475</b>	<b>\$5,083,825</b>	<b>\$2,951,361</b>	<b>\$2,951,361</b>	<b>-</b>

BUDGET UNIT 571 - DESS - GEN REVENUE  
 FUNCTION PUBLIC ASSISTANCE  
 ACTIVITY ADMINISTRATION  
 FUND 0020 - SOC SVCS FUND

Detail by Revenue Category and Expenditure Object	2015-16 Actual	2016-17 Estimated	2017-18 Requested	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
1	2	3	4	5	6

**REVENUES**

440	USE OF MONEY & PROPERTY	52,883	-	-	-	-
450	INTERGOVERNMENTAL REVENUES	17,946,957	18,544,347	20,222,912	21,108,175	-
480	OTHER FINANCING SOURCES	1,086,000	1,120,702	1,553,233	667,970	-
<b>TOTAL REVENUES</b>		<b>\$19,085,840</b>	<b>\$19,665,049</b>	<b>\$21,776,145</b>	<b>\$21,776,145</b>	<b>-</b>
<b>NET COSTS / USE OF FUND BALANCE</b>		<b>(\$19,085,840)</b>	<b>(\$19,665,049)</b>	<b>(\$21,776,145)</b>	<b>(\$21,776,145)</b>	<b>-</b>

BUDGET UNIT 580 - DESS - ASSISTANCE  
 FUNCTION PUBLIC ASSISTANCE  
 ACTIVITY ADMINISTRATION, AID PROGRAMS, GENERAL RELIEF  
 FUND 0020 - SOC SVCS FUND

Detail by Revenue Category and Expenditure Object	2015-16 Actual	2016-17 Estimated	2017-18 Requested	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
1	2	3	4	5	6

**REVENUES**

450	INTERGOVERNMENTAL REVENUES	37,444,300	37,668,283	33,792,753	33,792,753	-
470	MISCELLANEOUS REVENUE	(64)	-	-	-	-
480	OTHER FINANCING SOURCES	11,358,201	12,099,866	10,836,128	10,836,128	-
<b>TOTAL REVENUES</b>		<b>\$48,802,437</b>	<b>\$49,768,149</b>	<b>\$44,628,881</b>	<b>\$44,628,881</b>	<b>-</b>

**EXPENDITURES/APPROPRIATIONS**

520	SERVICES & SUPPLIES	-	5,000	5,000	5,000	-
550	OTHER CHARGES	62,240,959	64,746,140	63,558,565	63,558,565	-
<b>TOTAL EXPENDITURES/APPROP.</b>		<b>\$62,240,959</b>	<b>\$64,751,140</b>	<b>\$63,563,565</b>	<b>\$63,563,565</b>	<b>-</b>

<b>NET COSTS / USE OF FUND BALANCE</b>		<b>\$13,438,522</b>	<b>\$14,982,991</b>	<b>\$18,934,684</b>	<b>\$18,934,684</b>	<b>-</b>
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**BUTTE COUNTY**  
**DETAIL OF BUDGET UNIT DIVISION**  
**BUDGET UNIT 580 - DESS - ASSISTANCE**  
**FUND 0020 - SOC SVCS FUND**

Detail by Division	2015-16 Actual	2016-17 Estimated	2017-18 Requested	2017-18 Recommended	2017-18 Adopted by the Board of Supervisors
1	2	3	4	5	6
<b>REVENUES BY DIVISION</b>					
5801 DESS-CA800 ASSIST DIV	47,032,980	47,997,849	42,858,581	42,858,581	-
5803 DESS-IHSS DIV	1,769,457	1,770,300	1,770,300	1,770,300	-
<b>TOTAL REVENUES</b>	<b>\$48,802,437</b>	<b>\$49,768,149</b>	<b>\$44,628,881</b>	<b>\$44,628,881</b>	-
<b>EXPENDITURES/APPROPRIATIONS BY DIVISION</b>					
5801 DESS-CA800 ASSIST DIV	51,213,290	53,602,710	53,095,271	53,095,271	-
5802 DESS-GEN ASSIST DIV	1,798,703	1,913,345	-	-	-
5803 DESS-IHSS DIV	9,228,966	9,235,085	10,468,294	10,468,294	-
<b>TOTAL EXPENDITURES/APPROP.</b>	<b>\$62,240,959</b>	<b>\$64,751,140</b>	<b>\$63,563,565</b>	<b>\$63,563,565</b>	-
<b>NET COSTS/USE OF FUND BALANCE BY DIVISION</b>					
5801 DESS-CA800 ASSIST DIV	4,180,310	5,604,861	10,236,690	10,236,690	-
5802 DESS-GEN ASSIST DIV	1,798,703	1,913,345	-	-	-
5803 DESS-IHSS DIV	7,459,509	7,464,785	8,697,994	8,697,994	-
<b>TOTAL NET COSTS/USE OF FUND BALANCE</b>	<b>\$13,438,522</b>	<b>\$14,982,991</b>	<b>\$18,934,684</b>	<b>\$18,934,684</b>	-