

BUTTE COUNTY TEEN LIBRARY VOLUNTEER PROGRAM

The Teen Library Volunteer program is open to anyone between the ages of 14 and 18. It is intended to better connect high school students with the Butte County Library, providing benefits to the library, the community, and to the individual participants.

Teen Library Volunteers (TLVs) work regular shifts at the library doing whatever tasks will most contribute to the efficiency of the library in its mission to serve the citizens of Butte County. TLVs work eight hours a month, usually putting in 2 hours a week after school. The staff will decide which tasks are most important on a particular shift and the Teen Advisor will provide the training needed. The largest need at this time is shelving books which have been returned. This task is done alone, without chatting or socializing. Physical stamina and mental concentration are both necessary. Other tasks may include shelf straightening and shelf reading, straightening tables and chairs, closing down the library at the end of the day, helping create display materials, assisting with library sponsored programs, emptying book trucks, reading aloud to children, and being an Internet helper.

TLVs will be expected to find their own substitutes when they cannot work and to record all hours of service in a log book. Letters of recommendation for college can be written by the advisor.

If you are interested in joining this program, please fill out the application and return it to the branch where you are interested in volunteering. After your completed application has been turned in at the Library you will be contacted for an interview with one parent or guardian accompanying you.

If you have any questions, please call 538-7525 for more information.

TEEN LIBRARY VOLUNTEERS



Volunteer Application

Ages 14 to 18 Can Serve Their Community

Teen volunteers must be 14-18 years of age, and have parent/guardian permission to volunteer. **Date** _____

Branch where you would like to volunteer: (check one)

Chico **Oroville** **Paradise** **Gridley** **Durham** **Biggs**

Name _____

Phone _____ **Date of Birth** (mo/day/yr) _____

Address _____

City _____ **State** _____ **Zip** _____

Email Address _____

School _____ **Grade** _____

Please tell us why you would make a great volunteer @ the library.

Interests/Hobbies _____

Abilities/Skills _____

When can you work as a volunteer?

Days: _____ **Times:** _____

References: Please list names of people who know you well.

Name: _____

Relationship to you: _____ **Phone:** _____

Name: _____

Relationship to you: _____ **Phone:** _____

** Applicants to Chico should submit two letters of recommendation, one from a teacher and one from someone else who knows you well.

Emergency Contact Person _____

Relationship to you _____ **Phone** _____

Have you volunteered before? (check one) **Y** **N** If yes, please answer the following questions.

Name of organization _____

What did you do as a volunteer?

I hereby apply for work as a volunteer at the Butte County Library. I understand that if I am accepted, I will be expected to follow an acceptable work schedule and to notify the volunteer coordinator if I am unable to work as scheduled. I agree to volunteer at the Library for two hours per week for a minimum of one year.

Signature _____ **Date** _____

_____ has my permission to volunteer at the Butte County Library.

Signature of parent/guardian _____ **Date** _____

Please return completed application to the Butte County Library branch where you are interested in volunteering.

