

**Butte County Department of Behavioral Health
Plan for Mental Health Services Act (MHSA) Community Input Process
for the Prevention and Early Intervention Program (PEI) Plan
Fall 2007**

- A. "Plan for Mental Health Services Act Community Input Process for the Prevention and Early Intervention Program Plan" is posted on the Butte County Behavioral Health (BH) website (<http://www.butte-dbh.org/>) by September 13, 2007.
- B. Letter to former Stakeholder Group members who identified PEI as a priority interest, to determine their interest in participating as a member of the MHSA PEI Community Work Group.
- C. PEI Survey sent to Behavioral Health (BH) Staff through supervisors to staff meetings during the week of September 17, 2007 to be returned by Friday September 28, 2007. Survey forms returned from staff-one survey for each staff member. Staff to discuss as a group at a program staff meeting.
- D. Announce Chico and Oroville community meetings on September 18th at the 'Recovery is Possible' conference.
- E. Notice of Community Meetings sent by BH Wellness and Recovery Office to BH list of interested parties who participated in the first MHSA process. Notice of meetings placed in the newspapers in Chico, Paradise, Gridley and Oroville 7-10 days before the meetings. Notice placed in free newspapers such as the "Digger" and News and Review.
- F. Announce two Community Meetings on the radio.
- G. Notice of Community Meetings in County Libraries in Chico, Paradise, Gridley and Oroville, and in Senior Centers.
- H. Assure that underserved and unserved communities receive notice of meetings.
- I. Hold Community Meetings in Chico and Oroville on the following dates and locations:
- | | |
|------------|--|
| Oroville - | Thursday October 18, 2007
The Depot Restaurant
5:30 – 8:00 PM
Dinner will be served, childcare will be provided |
| Chico- | Wednesday October 24, 2007
The Elks Lodge
5:30 – 8:00 PM
Dinner will be served, childcare will be provided |

J. Identify additional MHSA PEI Community Work Group members using applications available on the BCDBH website and distributed at the two community meetings and by sending notices to the list of interested parties now on file in BH MHSA contact list. If required sectors are not represented in the groups of applicants BCDBH will conduct outreach to those groups.

K. A minimum of one member of the Butte County Behavioral Health Board will be a member of the MHSA PEI Community workgroup.

L. Focus Groups of “unserved and underserved” are conducted in September and October. Focus groups: African American, Latino, Gay & Lesbian, Hmong, Native American, Seniors, Behavioral Health Consumers in North and South County.

M. MHSA PEI Community Work Group members selected by BH Leadership Team, based on state DMH required member groups and qualifications. Required sectors and partner organizations for PEI:

Unserved and underserved Communities such as:

African American

Latino

Hmong

Seniors

Native American

Gay & Lesbian

Organizations in the following sectors:

Education

Health

Social Services

Law Enforcement

Individuals with serious mental illness and/or serious emotional disturbance and/or their family members

N. Newly organized MHSA PEI Community Work Group to meet after community meetings for a series of approximately five 2-hour meetings.

Topics to include:

1. Orientation to PEI (Prevention and Early Intervention)
2. Review of input from the community meetings and focus groups
3. MHSA PEI Community Work Group determines the community priorities based on the Community input
4. MHSA PEI Community Work Group sends representatives to report to BH MHSA Staff PEI Program Group on the determined priorities
5. PEI Community Work Group representatives sit on the BH MHSA Staff Program Group to determine programs to meet the needs
6. Review PEI Plan and make recommendations

- O. BH MHSA Staff Program Group (including reps from MHSA PEI Community Work Group) determines the best practice program models to meet the identified community needs.
- P. BH MHSA Staff PEI Program Group reports programs identified to meet the community needs to the MHSA PEI Community Work Group for input and concurrence.
- Q. Upon MHSA PEI Community Work Group concurrence of selected program models, BH prepares draft Prevention and Early Intervention Program Plan.
- R. Draft Prevention and Early Intervention Program Plan provided to both the MHSA PEI Community Work Group and the Butte County Behavioral Health Board for review and recommendations.
- S. Final version of the Draft Prevention and Early Intervention Program Plan is approved by the BCDBH Director.
- T. Draft Prevention and Early Intervention Program Plan is available for public review for thirty days.
- U. A public meeting is held to allow for public review and comments about the Draft Prevention and Early Intervention Program Plan.
- V. The Draft Prevention and Early Intervention Program Plan is updated to incorporate comments and appropriate recommendations from the review process.
- W. The updated Draft Prevention and Early Intervention Program Plan is reviewed by the MHSA PEI Community Work Group and the Butte County Behavioral Health Board for review and recommendations.
- X. The Final Prevention and Early Intervention Program Plan is approved by the BCDBH Director and sent to the California Department of Mental Health for approval.

Decision Points in the PEI Planning Process

Process Step and Participating Group	Purpose
Large Community Meetings, focus groups and Survey form to meeting participants and BH staff	Input from stakeholder community
Data from surveys, community meetings and focus groups sorted and arranged by BH staff	Presentation to PEI Community Work Group
PEI Community Work Group studies data	Determine priorities of the stakeholders who gave input
Behavioral Health Board	Stay informed of ongoing process through a rep to the PEI Work Group.
PEI Community Work Group reps and BH MHSA Program Staff Group, and BH Director propose evidence-based program models to	Research best models as presented by California Department of Mental Health, and other models proven to be

meet priorities of stakeholders	effective. Recommend programs for PEI Plan
PEI Community Work Group	Approve program recommendations to meet community priorities
BH staff and contracted specialists write PEI Plan with input from all above as needed	Prepare PEI Plan as per state requirements
Plan reviewed by PEI Work Group, BH Director and Leadership Team	Review and make recommendations for changes to Plan
Behavioral Health Board (BHB)	Review and make recommendations on Plan.
BH Director, BH Assistant Directors, and two members of the PEI work Group determine how to integrate recommendations from PEI Work Group and BHB	Determines what recommendations to include in final Plan
PEI Work Group and BH Director	Approval of Draft Plan for public review
Public Posting and Comment Period including Public meeting	Recommendations for changes to the Plan
BH Director, BH Assistant Directors, and two members of the PEI work Group determine how to integrate recommendations from public review of final Plan	Determine what recommendations to include in final Plan for state review
BCDBH Director to Approve Final Plan to be sent to the California Department of Mental Health.	Approval of Final Plan
PEI Plan sent to state for review	California Department of Mental Health approves Plan

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